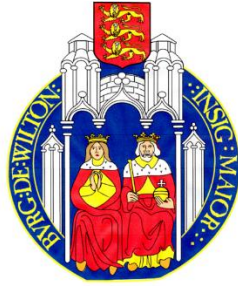


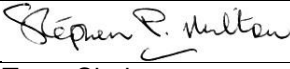
**WILTON TOWN COUNCIL**  
**Ancient Capital of Wessex**

Steve Milton  
 Town Clerk  
 Tel 01722 742093  
 Mayor: Cllr Peter Edge  
 Deputy Mayor: Cllr Ivan Seviour



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17 <sup>th</sup> October 2018	
Dear Councillor,	
Your attendance is requested at a meeting of the <b>FINANCE &amp; GENERAL PURPOSES COMMITTEE</b> to be held in the <b>COUNCIL CHAMBER, KINGSBURY SQUARE, WILTON</b> for the purpose of transacting the following business on:	
<b>TUESDAY 23rd OCTOBER 2018 at 7.00 pm</b>	
Yours faithfully,	
	
Town Clerk	
There will be a public session to enable members of the public to ask questions of, and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware the proceedings may be recorded.	
<b>AGENDA</b>	
<b>123.18</b>	<b>Apologies for absence and to consider whether to approve reasons given.</b>
<b>124.18</b>	<b>Chairman's Report</b>
<b>125.18</b>	<b>Town Clerk's report</b>
<b>126.18</b>	<b>Declarations of Interest</b> a) To receive <b>Declarations of Interest</b> in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any <b>Dispensation Requests</b> received by the Town Clerk and not previously considered.
<b>127.18</b>	<b>Finance &amp; General Purposes Committee Minutes</b> – to confirm and sign the minutes of the Finance & General Purposes Committee meeting held on 25 <sup>th</sup> September 2018 (download)
<b>128.18</b>	<b>To consider the following matters referred from Full Council:</b>
a.	Fly tipping - to consider making a request to South West Wiltshire Area Board for funding towards the cost of purchasing a mobile CCTV camera to monitor fly tipping hotspots. The camera to be shared between parishes as the need arises. The Committee is asked to consider this matter.
b.	Edith Olivier MBE – To consider a proposal to erect a blue plaque to commemorate Wilton's first female Mayor and local benefactor, <a href="#">Edith Olivier MBE</a> . The cost of producing and installing a cast blue plaque is likely to be in the region of £850 + VAT. The Committee is asked to determine whether to proceed with the plaque.
c.	Fees and charges – to reconsider the Castle Meadow hire charges (circulated). The Committee is asked to agree the schedule of charges.

<b>129.18</b>	<b>Finance – see enclosed reports.</b>
<b>a.</b>	To confirm and authorise the payment of a schedule of accounts - to follow
<b>b.</b>	To note the bank balances as at the end of September 2018 - to follow.
<b>130.18</b>	<b>Christmas lights</b>
	To consider the quotation for installation of the Christmas lights 2018. The Council has previously agreed the installation costs but may now wish to consider the additional options presented by the contractor for additional lighting displays.
<b>131.18</b>	<b>2019/20 Budget priorities</b>
	The Council will consider its 2019/20 budget priorities in November. This enables it to set its precept (amount required from Council Tax payers). It is suggested that all members of the Council be invited to submit their proposals for inclusion in the 2019/20 budget in order that a list of priorities may be agreed. This process could include ideas submitted by residents, businesses and local groups.
<b>132.18</b>	<b>Wilton History Festival –</b> This matter stands referred to the budget meeting in November.
<b>133.18</b>	<b>To note the issues raised the final Internal Audit report for 2017/2018-</b> The interim statement has been posted confirming that the audit is incomplete.
<b>134.18</b>	<b>To note progress in achieving aims outlined in the Strategic Review 2017</b>
<b>a.</b>	Local Council Award Scheme. Review by Town Clerk Autumn 2018.
<b>b.</b>	Creation of a Neighbourhood Plan. Update by Cllr Seviour.
<b>135.18</b>	<b>To consider reviewing all Council Policies.</b>
<b>136.18</b>	<b>To review and note other ongoing matters:</b>
<b>a.</b>	Street scene/Highways and tasks for the parish stewards
<b>b.</b>	Car park Management Agreements
<b>c.</b>	Flooding matters
<b>d.</b>	Asset transfers - Sheep Fair Field, CCTV, Randalls Croft play area
<b>e.</b>	Registering formal title of property with the Land Registry
<b>f.</b>	Co-Op re waste disposal – Letter to Regional Director
<b>g.</b>	Asset valuation
<b>h.</b>	Toilets - spec and quote for upgrade
<b>i.</b>	Toilets - proposed lease
<b>j.</b>	White lining in the Market Place
<b>k.</b>	Town Trail - ground markers
<b>l.</b>	Speed Indicator Device scheme. Meeting with other parishes to be arranged.
<b>m.</b>	Proposed bund at Castle Meadow
<b>n.</b>	Wilton Town Flag policy.
<b>o.</b>	Office move/lease renewal.
<b>p.</b>	Bowls Club extension - new map and codicil required
<b>q.</b>	Mayor Making/Town Meeting Procedure.
<b>r.</b>	Harvey & Snowden Lease
<b>137.18</b>	<b>Appointment of Clerk – Contract of Employment</b>
	To agree the contract of employment for the new Town Clerk in accordance with the matters discussed at interview. The draft contract has been circulated to Councillors. The Clerk will withdraw from the meeting during consideration of this matter.
<b>138.18</b>	<b>To confirm the date and venue of the next meeting –</b> Tuesday 27 <sup>th</sup> November 2018 at 7.00pm in the Council Chamber
<b>139.18</b>	<b>To close the meeting</b>
	Councillors are advised that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.