

WILTON TOWN COUNCIL

Ancient Capital of Wessex

Mrs A. C. Purves FSLCC
Town Clerk
Tel 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



Council Offices
Kingsbury Square
Wilton
Salisbury
Wilts
SP2 0BA

www.wiltontowncouncil.gov.uk

18th April 2018	
Dear Councillor,	
Your attendance is requested at a meeting of the FINANCE & GENERAL PURPOSES COMMITTEE to be held in the COUNCIL CHAMBER, KINGSBURY SQUARE, WILTON for the purpose of transacting the following business on:	
TUESDAY 22nd MAY 2018 at 7.00 pm	
Yours faithfully,	
<i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will be a public session to enable members of the public to ask questions of, and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware the proceedings may be recorded.	
AGENDA	
58.18	To elect a Chairman
59.18	To elect a Vice Chairman
60.18	Apologies for absence and to consider whether to approve reasons given.
61.18	Chairman's Report
62.18	Town Clerk's report – see enclosed
63.18	Declarations of Interest a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any Dispensation Requests received by the Town Clerk and not previously considered.
64.18	Finance & General Purposes Committee Minutes – to confirm and sign the minutes of the Finance & General Purposes Committee meeting held on 24th April 2018 (see enclosed)
65.18	To consider any matters referred from earlier meetings:
a.	<i>May Annual Town Council meeting</i>
i.	Asset Register
ii.	Procurement policy
b.	<i>May Amenities & Planning Committee: acceptance of quotes for further tree works, notice-board, and replacement play equipment and trampoline surround</i>

c.	<i>May Town Team</i> - no meeting held
66.18	Finance – see enclosed reports.
a.	To confirm and authorise the payment of a schedule of accounts in the sum of £9313.50
b.	To note the bank balances and reconciliation as at the end of April 2018 see enclosed
c.	To note the updated Budget monitoring forms (Excel) 2018/2019 - see enclosed
67.18	To note progress in resolving issues raised in the half year Internal Audit - see enclosed
69.18	To note progress in achieving aims outlined in the Strategic Review 2017
a.	Local Council Award Scheme
b.	Creation of a Neighbourhood Plan
70.18	To review and note other ongoing matters:
a.	Street scene/Highways and tasks for the parish stewards
b.	Car park Management Agreements
c.	Flooding matters
d.	Asset transfers – Sheep Fair Field, CCTV, Randalls Croft play area
e.	Registering formal title of property with the Land Registry
f.	Possible transfer of Charters to Salisbury Museum
g.	Co-Op re waste disposal
h.	Asset valuation
i.	Toilets - spec and quote for upgrade
j.	Toilets - proposed lease
k.	White lining in the Market Place
l.	Town Trail - ground markers
m.	Speed Indicator Device scheme
n.	Proposed bund at Castle Meadow
o.	Wilton Town Flag
p.	Draft procurement policy
q.	Buddy challenge with Tidworth Town Council
r.	Office move/lease renewal
71.18	To confirm the date and venue of the next meeting – Tuesday 26th June 2018 at 7.00pm in the Council Chamber
72.18	To close the meeting
	Councillors are advised that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.