

# WILTON TOWN COUNCIL

*Ancient Capital of Wessex*

Mrs A. C. Purves FSLCC  
Town Clerk  
Tel 01722 742093  
Mayor: Cllr Peter Edge  
Deputy Mayor: Cllr Ivan Seviour



Council Offices  
Kingsbury Square  
Wilton  
Salisbury  
Wilts  
SP2 0BA

www.wiltontowncouncil.gov.uk

21st February 2018	
Dear Councillor,	
Your attendance is requested at a meeting of the <b>FINANCE &amp; GENERAL PURPOSES COMMITTEE</b> to be held in the <b>COUNCIL CHAMBER, KINGSBURY SQUARE, WILTON</b> for the purpose of transacting the following business on:	
<b>TUESDAY 27th FEBRUARY 2018 at 7.00 pm</b>	
Yours faithfully, <i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will be a public session to enable members of the public to ask questions of, and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware the proceedings may be recorded.	
<b>AGENDA</b>	
<b>15.18</b>	<b>Apologies for absence and to consider whether to approve reasons given.</b>
<b>16.18</b>	<b>Chairman's Report</b>
<b>17.18</b>	<b>Town Clerk's report – see enclosed</b>
<b>18.18</b>	<b>Declarations of Interest</b> a) To receive <b>Declarations of Interest</b> in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any <b>Dispensation Requests</b> received by the Town Clerk and not previously considered.
<b>19.18</b>	<b>Finance &amp; General Purposes Committee Minutes – to confirm and sign the minutes of the Finance &amp; General Purposes Committee meeting held on 23rd January 2018 (see enclosed)</b>
<b>20.18</b>	<b>To consider any matters referred from earlier meetings:</b> a. <i>February Town Council meeting - Wilton Community Land Trust Presentation</i> i. The Council's view on the CLT's proposal to purchase the Wiltshire Council Highways Depot for use as community led housing for the Wilton Area ii. The Council's view on the CLT's strategy concerning affordable and social housing in Wilton (with reference to the Wilton Vision document and its own Forward Plan) and that such a strategy should be connected to the Neighbourhood Plan iii. How the Town Council can help to support the CLT in a tangible way in the future

b.	<i>February Amenities &amp; Planning Committee:</i>
i.	The earmarking of £5000 for the installation of a joint keypad/payment system for access to the tennis courts
ii.	An initial, interim hire fee of £5.00 per court per hour
iii.	Researching the cost of installing an electricity supply to the courts.
<b>21.18</b>	<b>Finance – see enclosed reports.</b>
a.	To confirm and authorise the payment of a schedule of accounts in the sum of £3394.13
b.	To note the bank balances and reconciliation as at the end of January 2018 - see enclosed
c.	To note the updated Budget monitoring forms (Excel & RBS formats) 2017/2018 - see enclosed
d.	To consider an estimate for replacing the attic floor boards - see enclosed
e.	To give retrospective agreement to a payment of £2142.00 to Icthus Event Solutions Ltd in respect of the first instalment for Christmas Tree light installation and derig - see enclosed
<b>22.18</b>	<b>Planning - To consider a response to teh following planning applications received:</b>
a.	<b>18/00018/FUL</b> - installation of velux skylight to front elevation to match existing at Bulbridge Barn, Bulbridge Farm, Burcombe Lane, Wilton <a href="http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,883620">http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,883620</a>
b.	<b>18/00255/FUL</b> - single storey side extension, new first floor window to west gable, and improvement/decoration of front entrance at 20 Wyvern House, King Street, Wilton <a href="http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,883853">http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,883853</a>
c.	<b>18/01451/FUL</b> - proposed rear conservatory at 50 Oakley Road, Wilton At the time of writing, plans were not yet available to view on the Wiltshire Council website
<b>23.18</b>	<b>To note progress in resolving issues raised in the half year Internal Audit - see enclosed</b>
<b>24.18</b>	<b>To note progress in achieving aims outlined in the Strategic Review 2017</b>
a.	Local Council Award Scheme
b.	Creation of a Neighbourhood Plan
<b>25.18</b>	<b>To review and note other ongoing matters:</b>
a.	Street scene/Highways and tasks for the parish stewards
b.	Car park Management Agreements
c.	Flooding matters
d.	Asset transfers – Sheep Fair Field, CCTV, Randalls Croft play area
e.	Registering formal title of property with the Land Registry
f.	Possible transfer of Charters to Salisbury Museum
g.	Letter to the Co-Op re waste disposal
h.	Asset valuation
i.	Toilets - spec and quote for upgrade
j.	Toilets - proposed lease
k.	White lining in the Market Place
l.	Town Trail - ground markers
m.	Speed Indicator Device scheme
n.	Proposed bund at Castle Meadow
o.	Wilton Town Flag
p.	Draft procurement policy
q.	Buddy challenge with Tidworth Town Council
r.	Office move/lease renewal

<b>26.18</b>	<b>To confirm the date and venue of the next meeting – Tuesday 27th March 2018 at 7.00pm in the Council Chamber</b>
<b>27.18</b>	<b>To close the meeting</b>
	Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.