

**WILTON TOWN COUNCIL**

*Ancient Capital of Wessex*

Mrs A. C. Purves FSLCC  
Town Clerk  
Tel 01722 742093  
Mayor: Cllr Peter Edge  
Deputy Mayor: Cllr Ivan Seviour



Council Offices  
Kingsbury Square  
Wilton  
Salisbury  
Wilts  
SP2 0BA

www.wiltontowncouncil.gov.uk

17th January 2018	
Dear Councillor,	
Your attendance is requested at a meeting of the <b>FINANCE &amp; GENERAL PURPOSES COMMITTEE</b> to be held in the <b>COUNCIL CHAMBER, KINGSBURY SQUARE, WILTON</b> for the purpose of transacting the following business on:	
<b>TUESDAY 23rd JANUARY 2018 at 7.00 pm</b>	
Yours faithfully, <i>Catherine Purves</i>	
Mrs AC Purves FSLCC Town Clerk	
There will be a public session to enable members of the public to ask questions of, and make comment to the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware the proceedings may be recorded.	
<b>AGENDA</b>	
<b>1.18</b>	<b>Apologies for absence and to consider whether to approve reasons given.</b>
<b>2.18</b>	<b>Chairman's Report</b>
<b>3.18</b>	<b>Town Clerk's report – see enclosed</b>
<b>4.18</b>	<b>Declarations of Interest</b> a) To receive <b>Declarations of Interest</b> in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. b) To consider any <b>Dispensation Requests</b> received by the Town Clerk and not previously considered.
<b>5.18</b>	<b>Finance &amp; General Purposes Committee Minutes – to confirm and sign the minutes of the Finance &amp; General Purposes Committee meeting held on 19th December 2017 (see enclosed)</b>
<b>6.18</b>	<b>To consider any matters referred from earlier meetings:</b> a. <i>January Town Council meeting - none noted</i> b. <i>January Amenities &amp; Planning Committee: none noted</i>
<b>7.18</b>	<b>Finance – see enclosed reports.</b> a. To confirm and authorise the payment of a schedule of accounts in the sum of £4074.86 b. To note the bank balances and reconciliation as at the end of December 2017 - see enclosed c. To note the updated Budget monitoring forms (Excel & RBS formats) 2017/2018 - see

	enclosed
<b>d.</b>	<b>To consider the proposed contribution towards the new cemetery - see enclosed</b>
<b>e.</b>	<b>To consider quotes for renewed safety surfacing under the slide at Bulbridge - see enclosed</b>
<b>f.</b>	<b>To consider the estimate from the bus shelter supplier to repair the two bus shelter roofs - see enclosed</b>
<b>8.18</b>	<b>To note progress in resolving issues raised in the half year Internal Audit - see enclosed</b>
<b>9.18</b>	<b>To note progress in achieving aims outlined in the Strategic Review 2017</b>
<b>a.</b>	Local Council Award Scheme
<b>b.</b>	Creation of a Neighbourhood Plan
<b>10.18</b>	<b>To consider the criteria for the Buddy Challenge with Tidworth Town Council</b>
<b>11.18</b>	<b>To consider a proposal to move the Clerk's Office downstairs, and the consequent impact on the forthcoming renewal of the tenant's lease - see enclosed</b>
<b>12.18</b>	<b>To review and note other ongoing matters:</b>
<b>a.</b>	Street scene/Highways and tasks for the parish stewards
<b>b.</b>	Car park Management Agreements
<b>c.</b>	Flooding matters
<b>d.</b>	Asset transfers – Sheep Fair Field, CCTV, Randalls Croft play area
<b>e.</b>	Registering formal title of property with the Land Registry
<b>f.</b>	Possible transfer of Charters to Salisbury Museum
<b>g.</b>	Letter to the Co-Op re waste disposal
<b>h.</b>	Asset valuation
<b>i.</b>	Toilets - spec and quote for upgrade
<b>j.</b>	Toilets - proposed lease
<b>k.</b>	White lining in the Market Place
<b>l.</b>	Town Trail - ground markers
<b>m.</b>	Speed Indicator Device scheme
<b>n.</b>	Cycle race 2018
<b>o.</b>	Proposed new cemetery
<b>p.</b>	Proposed bund at Castle Meadow
<b>q.</b>	Wilton Town Flag
<b>r.</b>	Draft procurement policy
<b>13.18</b>	<b>To confirm the date and venue of the next meeting – Tuesday 27th February 2018 at 7.00pm in the Council Chamber</b>
<b>14.18</b>	<b>To close the meeting</b>
	Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk (01722 742093) at least 24 hours before the meeting so that every effort may be made to provide access.