

WILTON TOWN COUNCIL

Ancient Capital of Wessex

Mrs A. C. Purves FSLCC
Town Clerk
Tel: 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



Council Offices
Kingsbury Square
Wilton
Salisbury
Wilts SP2 0BA

E. Mail: clerk@wiltontowncouncil.gov.uk

21st December 2017

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

To: All Members of Wilton Town Council

You are summoned to attend an ordinary meeting of the **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on: **TUESDAY 2nd JANUARY 2018 at 7.00pm** for the purpose of transacting the following business.

Yours faithfully,

Catherine Purves

Mrs AC Purves FSLCC
Town Clerk

Prior to the start of the meeting, there will be a public session to enable members of the public to ask questions of, and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next appropriate committee meeting. Members of the public should restrict their comments and/or questions to three minutes, and should be aware that the meeting may be recorded.

- **The Police (if present) and Wiltshire Councillor Pauline Church will give their reports**

AGENDA

- 1.18 To receive apologies**
- 2.18 Minutes** - To approve as a correct record the minutes of the Full Council meeting held on 5th December 2017 - see enclosed
- 3.18 Declarations of Interest**
 - a) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.
 - b) To consider any **Dispensation Requests** received by the Town Clerk and not previously considered.
- 4.18 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100
- 5.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.**
- 6.18 To receive reports from:** (for noting or information only, or for referral onto the appropriate committee)
 - a. **The Town Council's representative to the Wiltshire Association of Local Councils and Community First** – Cllr Ivan Seviour will give a verbal report

- b. **The Town Council's representative to the South West Wiltshire Area Board** – The Mayor, Cllr Peter Edge will give a short verbal report.
 - c. **The Town Council's representative to the Wilton Community Centre** – Cllr Charlotte Blackman will give a short verbal report.
 - d. **The Town Council's representative to the Wilton & District Chamber of Commerce** – Cllr Becky Perry will give a short verbal report.
 - e. **To receive and note an update about the Wilton Community Land Trust** – Cllr Peter Edge will give a short verbal report.
 - f. **To receive and note an update about the Wilton Parkway Station project** - Cllr Peter Edge will give a short verbal report.
 - g. **To receive and note an update about the Defibrillator Project** - see enclosed
 - h. **To receive an update from the Flood Warden for Water Ditchampton** - see enclosed
- 7.18 To resolve to receive and ratify the minutes of:**
- a. The Staffing Committee meeting held on Thursday 30th November - see enclosed.
 - b. The Amenities & Planning Committee meeting held on Tuesday 12th December 2017 - see enclosed
 - c. The Finance & General Purposes Committee Budget & Precept setting meeting held on Tuesday 19th December 2017 - see enclosed
 - d. The Finance & General Purposes Committee meeting held on Tuesday 19th December 2017 - see enclosed
- 8.18 To resolve to receive the minutes of:** The Town Team Working Group meeting - no meeting held.
- 9.18 Finance**
- a. **To resolve to confirm and authorise a schedule of accounts in the sum of £8348.19** - see enclosed schedule
 - b. **To resolve to set a budget of £204,869.00 for 2018/2019**
 - c. **To resolve to request a precept of £204,869.00 for 2018/2019**
- 10.18 To resolve not to take on the play area at Maple Crescent as recommended by the Finance & General Purposes Committee meeting held on November 28th 2017** - see enclosed.
- 11.18 To consider the designation of the Sheep Fair Field as an Open Space** - see enclosed
- 12.18 To adopt the proposed amendments to Standing Orders Section 11 Handling Confidential or Sensitive information and Section 15 Proper Officer, as recommended by the Finance & General Purposes Committee** - see enclosed.
- 13.18 Chairman's Report**
- 14.18 Town Clerk's Report**
- 15.18 To confirm the date of the next meeting of the Full Council as Tuesday**

February 6th 2018 at 7.00pm in the Council Chamber

16.18 To close the meeting.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Anyone who may have difficulty with access to the meeting because of disability is asked to advise the Clerk (01722 742093 or wiltontc@waitrose.com) at least 24 hours before the meeting so that every effort may be made to provide access.