



Wilton Town Council

Full Council Meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

You are summoned to attend an Extra Ordinary meeting of **WILTON TOWN COUNCIL** to be held on **TUESDAY 23rd March 2021 at 7.00pm** for the purpose of transacting the business set out below.

Please note this meeting will be held using the ZOOM video conferencing platform.



Please to [click here](#) to access the meeting.
Meeting ID: 980 5145 1575
Passcode: 163954

Yours faithfully

Clare Churchill

Town Clerk

17th March 2021

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters affecting the Town.

60/21	<u>Apologies</u> To receive apologies for absence	7.25pm
61/21	<u>Minutes</u> To approve the previously circulated minutes of the meeting held on 2 nd March 2021	7.26pm
62/21	<u>Declarations of Interest</u> (a) To receive Declarations of Interest relating to any matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To consider any dispensation requests received by the Town Clerk.	7.28pm

63/21	<p><u>Community Engagement</u></p> <p>To respond to questions and statements from the public and councillors. Any urgent matters raised will be referred to the appropriate committee unless an answer can be provided – no decisions may be taken on such matters unless due notice has been provided.</p>	7.29pm
64/21	<p><u>Mayor's Updates</u></p> <p>The Mayor will provide a brief summary of his recent engagements and activities.</p>	7.35pm
65/21	<p><u>Castle Meadow Pavilion Hire Charges</u></p> <p>(i) To review the current charges for hire of Castle Meadow and the Pavilion. (ii) To review the current booking form for the pavilion.</p>	7.37pm
66/21	<p><u>Cemetery Charges</u></p> <p>To review confirm the current charges for the Cemetery.</p>	7.45pm
67/21	<p><u>Insurance for Wilton Town Council</u></p> <p>To confirm the insurance renewal for the forthcoming year.</p>	7.50pm
68/21	<p><u>Grounds Maintenance for Wilton commencing 1st April 2021.</u></p> <p>An invitation to submit a tender has been advertised. To consider all tenders received. To agree the Grounds maintenance contract for Wilton.</p>	7.55pm
69/21	<p><u>Managing the Councils money</u></p> <p>(i) To confirm the Asset Register for Wilton Town Council (ii) To confirm the annual payment for the Wilton Town website / domain names– see attached. (iii) To confirm payments as per attached pay schedule (iv) To receive an update on the Town Clerk's and Assistant Clerk's access to the TC bank account – see attached.</p>	8.05pm
70/21	<p><u>Maintenance of the Council Building</u></p> <p>(i) To receive a verbal update on the replacement boiler and new heating at the Council office. (ii) To consider quotes to replace the two large windows in the council office (iii) To consider quotes to replace the smaller window in the council office (iv) To receive an update on investigating the gutters and downpipes.</p>	8.15pm
71/21	<p><u>Planning and Tree Applications</u></p> <p>To respond to Wiltshire Council Planning on the following planning and tree applications.</p> <p>(i) <u>21/01609/FUL</u> 3 Fairview Road, Wilton. Proposed two storey side extension and associated internal alterations and garden office.</p> <p>(ii) <u>21/01807/FUL</u> - 46, Shaftesbury Road Wilton - Extension to the existing pitched roof in order to provide home office accommodation within the roof space</p> <p>(iii) <u>21/02076/FUL</u> - 3 North Street Wilton - Renovation of the first floor accommodation & associated alterations.</p> <p>(iv) <u>21/02542/TCA</u> - The Bear Inn 12 West Street - T1 /T2 - Ash trees - remove.</p>	8.22pm
72/21	<p><u>To note the following decisions made by the LPA.</u></p>	8.32pm

[20/05989/FUL](#) - Land Adj Church Ct Crow Lane
[21/00144/FUL](#) - 24 The Hollows Wilton

Approve with conditions
Approve with conditions

- 73/21 **Highway Issues** 8.34pm
- (i) To receive an update on the replacement of Perspex on the bus shelter on Burcombe Lane.
 - (ii) To receive an update on the request for Community Speed Watch at the Avenue.
 - (iii) Replacement Street signs within the Town.
 - (iv) Members are reminded that any issues regarding Highway defects (eg potholes) should be reported using the MyWilts reporting system.
- 74/21 **Amenity Matters** 8.40pm
- (i) To receive an update on the new equipment for the Bulbridge play area.
 - (ii) To receive an update on the Wishford Rd play area.
 - (iii) Replacement benches for South Street. There are four benches of which one is in good repair, one is already being replaced and two need repair or replacing.
Due to the hill, the bench at the top of South St needs minor engineering before being installed. Another option is to replace the wooden slats on the existing bench. – see attached
- 75/21 **Date of next meeting** 8.50pm
- To note that the next meeting will be held on Tuesday 6th April 2021 at 7.00pm.
- 76/21 **To close the meeting** 8.52pm