



Wilton Town Council

Environment & Amenities Committee


AGENDA

To all members of the Environment and Amenities Committee.

CLlr Boyd Cllr Crossley Cllr Harrison Cllr Hilliard
CLlr Kinsey Cllr Page Cllr Whillock

 The Council Offices
Kingsbury Square
Wilton SP2 0BA

 01722 742093

 [Email the clerk](#)

 [Wilton TC Website](#)

You are requested to attend a meeting of the **ENVIRONMENT & AMENITIES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 16th APRIL 2024 at 7.00pm** for the purpose of transacting the following business.

Wilton Town Council has signed the [Civility and Respect Pledge](#).
[Who has taken the Pledge](#)

All Cllrs are reminded of the Wilton Town Council [Code of Conduct](#)

This meeting is open to the Public and Press.

Please see the [Public Participation at Meetings Policy](#)

**No one should attend if they feel unwell or show any Covid-19 symptoms.
YOU MAY BE REQUIRED TO WEAR A MASK , for the duration of the meeting, so please bring one with you.**

It is hoped to stream this meeting via the Zoom video conferencing platform. Please [click](#)

[here](#) or use the following access details:

Meeting ID 897 9007 1631

Passcode 064302

You will be placed in a waiting area so please ensure arrival at least 5 minutes before the start of the meeting.

Yours faithfully

Clare Churchill
Town Clerk

10th April 2024

EA/023/24	<u>Apologies</u> To receive any apologies and to note the reasons provided.	7.00pm
EA/024/24	<u>Minutes</u> To approve the minutes of the meeting held on 20th February 2024 .	7.01pm
EA/025/24	<u>To suspend Standing Orders</u> <u>Community engagement</u> 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting. <u>Community Engagement</u> To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.	7.02pm
EA/026/24	<u>To reinstate Standing Orders</u>	7.22pm
EA/027/24	<u>Declarations of Interest</u> (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (ii) To consider any dispensation requests received by the Town Clerk.	7.23pm
EA/028/24	<u>Exclusion of the Public and Press.</u> To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960</i> . <i>Note the resolution must include a reason for this exclusion.</i>	7.24pm
EA/029/24	<u>Highway issues</u> (i) To consider any issues that may be put forward to the Local Highway and Footpath Improvement Group including the timing of the Four Corners Traffic Lights.	7.25pm
EA/030/24	<u>To agree to adopt a Dog Walkers Code of Conduct for the following Council controlled facilities;</u> Minster Street Recreation Ground Castle Meadow Bulbridge Play Area	7.28pm
EA/031/24	<u>To consider the future provision of dog bags and the dog bag dispensers from the following locations.</u> St Peter's Close, Bulbridge Castle Meadow, Flousehole end Castle Meadow, Castle Lane end Minster St near Fountain Minster St near play area Top of the Hollows St Andrew's Close, Bulbridge	7.32pm

To note issues in the following Play and Recreation areas and to agree to a current Wilton Town Councillor taking on a monitoring role for each area, to report matters to Wilton Town Council Office and this Committee

- (i) **To note the recent play inspections and agree actions required.**
- (ii) **To consider quotes for the Annual Play Inspection**
- (iii) **Update on the Minster Street Play Area** - Cllr Boyd to report.
- (iv) **To accept the quote for additional items of the Glasdon Shelter at Minster Street**
- (v) **To accept quotes for the safety surfacing.**
- (vi) **To consider quotes to undertake repairs to the Tennis Court shelter.**
- (vii) **To consider comments made at the recent Annual Town Meeting;**
The decision of Wilton Town Council to allow use of the Tennis Courts without charge.
The misuse of the Tennis Courts – professional coaching and football.
- (viii) **Update on the Wishford Rd Play area** – Cllr Hilliard to report.
- (ix) **Update on the Bulbridge Play Area** – Cllr Kinsey to report.
- (x) **To consider comments made at the recent Annual Town Meeting;**
The Bulbridge Play Area appears neglected – this was apparently referring to the Randall’s Croft Play Area which is the responsibility of Wiltshire Council.
- (xi) **Update on Castle Meadow** – Cllr Whillock to report.
- (xii) **Castle Meadow pedestrian entrance** – Cllr Whillock to report
To consider comments made at the recent Annual Town Meeting regarding the Car Park at Castle Meadow;
The status of the resurfacing of the car park.
Applying to change the Planning condition.
Consider mixed surfacing of tarmac and gravel.
To look at the lighting in the car park.

- (i) To receive a report from Cllr Crossley regarding the Cemetery.
- (ii) To receive a report from the Town Clerk on Burials and Interments.
- (iii) To receive a report from the Town Clerk regarding the recent ICCM courses attended.
- (iv) To consider quotes for the removal of unwanted stone left at the Cemetery.
- (v) To consider quotes for the removal of the spoil heap.
- (vi) To agree to obtain a Structural survey for the Cemetery buildings.
- (vii) To receive an update regarding the Friends of Shaftesbury Road Cemetery

Please see attached report.

Please see attached report.

Due to there being two versions of the Town Trail with different numbering system, to agree not to proceed with installing the Town Trail markers.

Please see attached report.

EA/038/24	<u>Managing the Council's money</u> (i) To approve payments as specified in the schedule of payments.	8.31pm
EA/039/24	<u>Bus Shelters</u> (i) To note the report on the five Bus Shelters maintained by Wilton Town Council. (ii) To note the recent work undertaken to repair the shelter on Wishford Road. (iii) To consider adopting the King Street shelter	8.35pm
EA/040/24	<u>Public Toilets at Greyhound Lane</u> (i) The vandalism has continued, in addition the timer to lock the toilets has been an issue in both the Ladies and the Gents Toilets which has required new toilet roll holders, an Electrician to check and reattach the hand dryer and some Plumber visits. (ii) To consider the costs for waste bins and the emptying of.	8.40pm
EA/041/24	<u>Request for Permission to use South Street Car Park for an Annual Cycle Race.</u> Wilton Rotary Club has requested that the South Street car park is used to start a race on Sunday 19 th May at 9.30am. The race starts at 9.30am. This is for the start of the race but there would also be car parking for the duration of the race. There is an event on at the Michael Herbert Hall that day – the Model Railway exhibition.	8.43pm
EA/042/24	<u>To consider relocating the bin by the South Street / Burcombe Lane junction to be near the bench on the opposite side of the road (South Street).</u>	8.45pm
EA/043/24	<u>To receive a Report from the Speed Indicator Device (SID) Working Group</u>	8.47pm
EA/044/24	<u>To receive a Report from the Wilton Flood Group.</u>	8.50pm
EA/045/24	<u>To receive a Report from the Newsletter Working Group.</u>	8.52pm
EA/046/24	<u>To receive a Report from the Events Working Group.</u>	8.54pm
EA/047/24	<u>To note the Report of the recent meeting with the Grounds Maintenance Contractor</u>	8.56pm
EA/048/24	<u>Officer report</u> Councillors are requested to note the updates in the Officer report for information only.	8.58pm
EA/049/24	<u>Date of next meeting</u> To confirm the date of the next meeting on Tuesday 18 th June at 7.00pm in the Council Chamber.	8.59pm
EA/050/24	<u>To close the meeting.</u>	9.00pm