

Wilton Town Council

Town Council Meeting

AGENDA

The Council Offices
Kingsbury Square
Wilton SP2 0BA

To: All Members of Wilton Town Council

01722 742093

You are summoned to attend a **MEETING** of **WILTON TOWN COUNCIL** to be held in the



COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON on:



TUESDAY 7th FEBRUARY 2023 at 7.00pm

for the purpose of transacting the following business.

Wilton TC Website

This meeting is open to the Public and Press. It is hoped to stream the meeting via ZOOM.

Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Please see the Public Participation at Meetings Policy

Wilton Town Council has signed the <u>Civility and Respect Pledge</u>. <u>Who has taken the Pledge</u>

Councillors are reminded of the Wilton Town Council Code of Conduct
You should not attend if you feel unwell or show any COVID-19 symptoms.
You may be required to wear a mask during this meeting.
Please ensure you have a mask with you.

It is planned to stream this meeting via the Zoom video conferencing platform.

Please click here

or use the following access details;

Meeting ID 881 7919 4094

Password 829429

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully

Clare Churchill

Town Clerk

1st February 2023

016/23	Apologies (i) To receive apologies for absence and to approve the reason given. (LGA 1972 Sch 12 s85(1)). Please note that without a reason the apology can only be noted. (ii) To note the resignation of Mr Richard Hayes.	7.00pm		
017/23	Minutes (i) To approve the Minutes of the Meeting held on 3rd January 2023 (LGA 1972 sch 12 para 41).	7.01pm		
018/23	To suspend Standing Orders			
	Community Engagement 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.			
	Community Engagement To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).			
	Report from the Unitary Councillor for Wilton. Cllr Pauline Church to give a brief report followed by questions to Cllr Church.	7.25pm		
019/23	To reinstate Standing Orders			
020/23	Declarations of Interest (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of Officers and the Localism Act 2011(s33 b-e) in respect of Members. (b) To consider any Dispensation Requests received by the Town Clerk.	7.31pm		
021/23	Exclusion of the Press and Public. To agree any items, if required, to be dealt with after the public, including the press, have been excluded under <i>Public Bodies (Admissions to Meetings) Act 1960.</i>			
022/23	Mayor's report To receive a brief report of events and engagements attended by the Mayor of Wilton.			
023/23	To receive the Minutes of the Environment and Amenities Committee held 20th December 2022. The recommendations were presented at the last meeting of Wilton Town Council.			
024/23	To receive the Minutes of the Policy and Resources Committee held 17 th January 2023. To recommend the following; (i) Re-adopt the Flexible Working Policy (no changes were made) (ii) Re-adopt the High Consequence Infectious Diseases Policy (minor changes were made)	7.36pm		

	different lock.	
(vii)	To review the telephone contract with a view to changing the current provision	
Lease	e between Wilton Town Council and Wilton Men's Shed	7.40pm
The d	draft Lease has been drawn up and agreed by the Policy and Resources Committee.	
	gree that the Lease can be sent to Wilton Men's Shed for their agreement and if no changes	
_	equested, that the Lease can be signed.	
Mana	aging the Council's Money	7.45pm
(i)	To note the bank reconciliation dated 31 st December 2022.	
(ii)	To note the current income and expenditure.	
(iii)	To confirm payments as per attached payment schedule.	
(iv)	To consider a grant application from the Wilton Carnival Committee.	
Co-or	ption of Councillors	7.50pm
	vacancy has been advertised with no requests made for an election, therefore the vacancy	7.00р
	be filled by co-option. One application has been received before the deadline.	
Planr	ning	7.55pm
- 10111	PL/2023/00373. 1 Randalls Croft Rd, Wilton.	
	Replacement windows to the front and rear elevation of ground floor flat	
	PL/2023/00597. 4 North Street, Wilton	
	Notification of Prior Approval under Class MA for a proposed change of use of Class E	
	premises to one dwelling (Class C3).	
	PL/2023/00646. 6 Nadder Terrace, Wilton.	
	Porch / WC addition to front of property.	
	PL/2023/00694. St Edith's Methodist Church, Kingsbury Square.	
	Fell two Lawson Cypress trees.	
	PL/2022/05321. Former Erskine Barracks, The Avenue.	
	Modification of Section 106 agreement dated 24th October 2014 pursuant to planning	
	application 13/04870.	
The C	Coronation of His Majesty King Charles III and Her Majesty The Queen Consort.	8.10pm
The a	actual Coronation will be on Saturday 6 th May 2023.	
It is h	oped to organize a Big Lunch on Sunday 7 th May at Castle Meadow	
To re	ceive verbal reports from the Town Council's representative to;	8.15pm
(i)	Wiltshire Association of Local Councils	
(ii)	Wilton Town Flood Group	
(iii)	Christmas Lighting Working Group	
<u>Actio</u>	on Update from the Minutes dated 3 rd January 2022.	8.20pm
To no	ote the following;	
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Re-adopt the Community Grants Policy (no changes were made)

Re-adopt the Publication Scheme (minor changes were made)

To purchase a new key safe and padlock for the containers so that each container has a

Re-adopt the Grant Application form (one minor change)

(iii)

(iv)

(v)

(vi)

	003/23	Wilton Health Centre was discussed at the Policy and Resources Committee meeting. The Clerk has resent the letter responding to the pre consultation.		
	003/23	Shaftesbury Rd road surface was also discussed at the Policy and Resources Committee meeting, some of the potholes had been filled in and the road is listed for resurfacing.		
	003/23	The matter concerning dogs will be discussed at the Environment and Amenities Committee meeting on 21st February.		
	009/23	A new co-option notice has been displayed.		
	011/23	The Wiltshire Association of Local Councils meeting took place and further meetings are planned.		
032/23	<u>Town Clerk's Report</u> – circulated to Cllrs			
033/23	<u>Date of next meeting</u> To confirm the date of the next meeting of Wilton Town Council, which will be on Tuesday 7 th March 2023 at 7pm in the Council Chamber.			
034/23	To close	e the meeting.	8.26pm	