



Wilton Town Council

Policy & Resources Committee

AGENDA

To all members of the Policy and Resources Committee

Cllr Blackman Cllr Boyd Cllr Crossley Cllr Hawkins
Cllr Kinsey Cllr Moore Cllr Taylor Cllr Tonkin



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

You are requested to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on **TUESDAY 21st JUNE 2022 at 7.00pm** for the purpose of transacting the following business.

All Cllrs are politely reminded of the Wilton Town Council [Code of Conduct](#)

Covid regulations will be adhered to.
Masks maybe required to be worn, please ensure you have one with you.

Members of the Press and Public are welcome to attend but due to restrictions places are limited.

Members of the public and press are welcome to send written statements to the Parish Clerk by midday on the day of the meeting.

It is hoped to stream this meeting via the Zoom video conferencing platform. Please [click here](#) or use the following access details;

Meeting ID 833 8505 5381

Password 100101

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully
Mrs C Churchill. Cert HE. CiLCA.

Town Clerk

15th June 2022

PR/43/22

[To Elect a Chairman for the Policy and Resources Committee](#)

To elect a Chairman for the Policy and Resources committee for the civic year 2022 - 2023

PR/44/22

[To Elect a Vice - Chairman for the Policy and Resources Committee](#)

To elect a Vice Chairman for the Policy and Resources committee for the civic year 2022 - 2023

PR/45/22

[Apologies](#)

To receive any apologies and to note the reasons provided.

7.00pm

PR/46/22

[Minutes](#)

7.01pm

To approve the minutes of the meeting held on [19th April 2022](#).

PR/47/22

To suspend Standing Orders

7.02pm

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.

PR/48/22

To reinstate Standing Orders

7.20pm

PR/49/22

Declarations of Interest

7.21pm

- (i) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.
- (ii) To consider any dispensation requests received by the Town Clerk.

PR/50/22

Planning

7.22pm

(i) [PL/2022/04287](#). 60 Bulbridge Rd, Wilton.
Proposed front extension and alterations.

(ii) [PL/2022/04163](#). 86 Shaftesbury Rd, Wilton.
Proposed prefabricated room in the front garden.

PR/51/22

Wild about Wiltshire

7.25pm

To consider locations to put forward to Wiltshire Council under their [Wild about Wiltshire](#) grasscutting scheme.

- (i) Wilton Park and Ride site
- (ii) Other sites within Wilton.

PR/52/22

Wilton Roundabouts

7.30pm

To consider options to improve the two roundabouts in Wilton – A36 main roundabout (under National Highways control) and The Avenue P&R roundabout (WC control).

R/53/22P

To respond to the survey on electric car and e bike schemes.

7.31pm

Two sites have been identified in Wilton, Wilton Hill and Wilton Town (exact location to be confirmed). A survey is now live and closes on Friday 15th July.
To respond to the survey which can be found [here](#).

PR/54/22

Policy Review

7.33pm

- (i) **To review the following adopted policies.**

[Mayor Making Procedure notes](#)

[Code of Conduct](#)

[Risk Management Policy](#)

[Cemetery Policy](#)

- (ii) **New Policies**



- (i) General Reserves Policy
- (ii) Investment Strategy Policy
- (iii) Mayoral Allowance Policy including Mayor's appeal account
- (iv) Use of Council Debit card Policy
- (v) Online banking payment procedure
- (vi) Co-option Policy
- (vii) Public participation at meetings
- (viii) Streaming of meetings
- (ix) Email Policy
- (x) Social Media

PR/55/22	<u>Men's Shed Licence</u> This was signed on 25 th February 2020 and subject to an annual review. To review the licence.	7.50pm
PR/56/22	<u>R2 financed projects</u> To receive an update on previously agreed projects.	7.55pm
PR/57/22	<u>Managing the Council's money.</u> To approve terms of expenditure as detailed in the payment schedule.	7.56pm
PR/58/22	<u>Transfer of the Public Toilets</u> To receive an update regarding the transfer.	7.58pm
PR/59/22	<u>Wilton TC Newsletter</u> To consider options for delivery. If delivery is possible, to agree content and format.	8.00pm
PR/60/22	<u>Council office</u> <ul style="list-style-type: none">(i) IT issues(ii) New equipment – update on recently purchased equipment(iii) New equipment required(iv) Email request regarding the windows.	8.05pm
PR/61/22	<u>Council Chamber</u> <ul style="list-style-type: none">(i) To consider revised quote following site visit.(ii) To consider quotes received to replace the upper windows in the Council Chamber.(iii) To confirm the work schedule to replace the windows.	8.10pm
PR/62/22	<u>Update on the forthcoming Election for three vacancies on WTC.</u> Following the request for an election, nomination papers had to be submitted by 4pm on Friday 20 th June. The outcome of the nomination process including whether the election is being contested will be known by the meeting.	8.15pm
PR/63/22	<u>Action Update of the Minutes held</u> <ul style="list-style-type: none">(i) PR/31/22 The planning response was submitted. All other actions appear as agenda items.	8.17pm
PR/64/22	<u>Correspondence received</u> The Clerk will report any correspondence received since the publication of the agenda.	8.18pm

PR/65/22

Date of next meeting

To confirm the [date of the next meeting](#) on Tuesday 20th September 2022 at 7.00pm in the Council Chamber.

8.19pm

PR/66/22

To close the meeting.

8.20pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.

Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.

