



# Wilton Town Council

## Town Council Meeting

### AGENDA



The Council Offices  
Kingsbury Square  
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

You are summoned to attend a **MEETING** of **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on: **TUESDAY 6<sup>th</sup> DECEMBER 2022 at 7.00pm** for the purpose of transacting the following business.

**This meeting is open to the Public and Press.** It is hoped to stream the meeting via ZOOM.

Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Please see the [Public Participation at Meetings Policy](#)

Wilton Town Council has signed the [Civility and Respect Pledge](#).

[Who has taken the Pledge](#)

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

**You should not attend if you feel unwell or show any COVID-19 symptoms.**

**You may be required to wear a mask during this meeting.**

**Please ensure you have a mask with you.**

It is planned to stream this meeting via the Zoom video conferencing platform.

Please [click here](#).

or use the following access details;

Meeting ID 832 4885 1645

Password 575832

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully

*Clare Churchill*  
Town Clerk

30<sup>th</sup> November 2022



- 11. Complaints Policy
- 12. Grievance Policy
- 13. Disciplinary Policy
- 14. Dignity for All Policy
- 27. Pesticide Policy
- 28. Safeguarding Policy
- 29. Tree Policy
- 30. Sickness Policy

The CCTV Policy (16.) will be reviewed until the new Data Protection Bill has been passed.

- (iii) PR/99/22.i To appoint Cllr Hayes as the Councillor responsible for verifying the bank reconciliation at least once a quarter, as specified in WTC Financial Regulations.2.2.
- (iv) PR/101/22 To inform Companies House that the objection to the proposed strike off of Wilton HELP! CIC remains an issue and that the objection remains until Wilton HELP! CIC provide the information requested.  
That the CIC Regulator is also kept informed.
- (v) PR/102/22 To draft a Lease to replace the existing Licence between Wilton TC and Wilton Men’s Shed.
- (vi) PR/104/22. Quotes for electrical work (inc surveys) were considered and accepted.
- (vii) PR/106/22. To obtain quotes to replace the carpets and curtains in the Council Chamber.
- (viii) PR/107/22. Service Devolution and Asset Transfer. To re-confirm the interest in progressing a SDAT deal for the Sheep Fair Field and explore a SDAT deal for Wilton library.
- (ix) PR/104/22.vi. To accept the recently agreed pay award for staff employed on NJC paycales.

221/22

**Co-option of Councillors**

7.50pm

One vacancy has been advertised with no requests made for an election, therefore the vacancy may be filled by co-option. One candidate has submitted a co-option form.  
A second vacancy is currently being advertised.  
To co-opt one member of the public onto Wilton Town Council

222/22

**Planning**

7.52pm

To respond to the following tree applications.

- (i) [PL/2022/07990](#). 81B North Street.  
Refurbishment and extension of residential dwelling including attic conversion and construction of external office/utility building.  
At the recent Policy and Resources Committee, this application was discussed and a response of support with two comments was agreed. As the two comments are material objections it has been suggested to change support to comment.  
To agree to changing support to comment.

223/22

**Signing the Transfer document for the Public Toilets**

7.54pm

The document has been reviewed by the Solicitor who has recommended it can now be signed.  
To sign the Transfer.

224/22

**Budget for the financial year 2023-2024**

7.56pm

The Budget working group has met and the recommended budget has been circulated.  
Income £258,033 (Precept and other income as specified in the draft Budget)  
Expenditure £258,033  
Proposed Band D current (22/23) £157.71 Proposed (for 23/24) £157.71  
To confirm the Budget for 2023 – 2024 as £258,033  
To confirm the Precept request from Wiltshire Council as £248,833

225/22	<p><b><u>Managing the Council's Money</u></b></p> <p>(i) To note the bank reconciliation dated 31<sup>st</sup> October 2022.  (ii) To note the current income and expenditure.  (iii) To confirm payments as per attached payment schedule.</p>	8.08pm
226/22	<p><b><u>To receive verbal reports from the Town Council's representative to;</u></b></p> <p>(i) Wiltshire Association of Local Councils  (ii) Wilton Community Centre</p>	8.15pm
227/22	<p><b><u>Action Update from the Minutes dated 1<sup>st</sup> November 2022.</u></b></p> <p>To note the following;</p> <p>197/22 Mr Edge has confirmed he will continue to maintain the Fountain by Minster St  The hand drier has been replaced.</p> <p>204/22 Responses submitted</p> <p>207/22 The Clerk has yet to meet with Cllr Hayes</p> <p>210/22 A previous Town Clerk confirmed that Wilton TC did object to the flights as stated in the documentation.</p>	8.21pm
228/22	<p><b><u>Town Clerk's Report</u></b> – circulated to Cllrs</p>	8.24pm
229/22	<p><b><u>Date of next meeting</u></b></p> <p>To confirm the date of the next meeting of Wilton Town Council, which will be on Tuesday 3<sup>rd</sup> January 2023 at 7pm in the Council Chamber.</p>	8.28pm
230/22	<p><b><u>To close the meeting.</u></b></p>	8.29pm