



Wilton Town Council

Town Council Meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

You are summoned to attend a **MEETING** of **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on: **TUESDAY 6th SEPTEMBER 2022 at 7.00pm** for the purpose of transacting the following business.

This meeting is open to the Public and Press. Members of the public are advised to contact the Council should they wish to attend before midday on 6th September to ensure they can attend. It is hoped to stream the meeting via ZOOM.

Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Please see the [Public Participation at Meetings Policy](#)

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

You should not attend if you feel unwell or show any COVID-19 symptoms.

You may be required to wear a mask during this meeting.

Please ensure you have a mask with you.

It is planned to stream this meeting via the Zoom video conferencing platform.

Please [click here](#)

or use the following access details;

Meeting ID 863 0957 5512

Password 715269

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully

Clare Churchill
Town Clerk

31st August 2022

- (ii) To pass a resolution that all Wilton Town Council Councillors, Town Clerk and Assistant Clerk sign the Wiltshire Council Positive Conduct equals Positive Democracy Charter.
[Positive Democracy Toolkit](#)
[Positive Democracy Charter](#)
- (iii) To confirm the resolution to add a Bullying and Harassment statement to the Wilton Town Council website.
[Bullying and Harrasment Statement for the website](#)
'We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your Councillors and council staff courteously without violence, abuse or harassment. Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either Councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable. The zero tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The council considers threatening behaviour to be:
Attempted or actual aggressive, or physical actions made towards any Councillor or member of staff.
The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates Councillors or council staff.
This policy applies throughout all council meetings, but it also applies to any Councillor or Council staff away from council meetings

167/22

Planning

7.45pm

To respond to the following planning applications.

- (i) [PL/2022/05044](#). 26 Olivier Road, Wilton.
Erection of first floor side extension over existing ground floor Utility / WC room and rear extension
- (ii) [PL/2022/06407](#). 34 Shaftesbury Road, Wilton.
Demolish existing single storey rear extension and erect replacement full-width single storey rear extension.
- (iii) [PL/2022/00906](#). Former Erskine Barracks site, The Avenue, Wilton.
Variation of condition 1 (approved plans) on 17/05181/REM (Reserved matters submission pursuant to hybrid planning permission ref 13/04870/OUT for care home, along with associated landscape and infrastructure works) to make changes to the hard and soft landscaping; changes to the boundary treatment; new scooter/cycle stores, maintenance/potting sheds and gazebo; electric vehicle parking details; and new retaining wall on The Avenue boundary.
Amended plans
- (iv) [PL/2022/06208](#). 88 The Hollows, Wilton.
Existing property loft conversion with new gable roof formation and dormer window to create habitable second floor.
- (v) [20/11668/FUL](#). The Wheatsheaf, King Street.
Change of use from sui generis (public house) to Class C1 (hotel) with associated alterations.

Amended Plans.

- 168/22 **Christmas Lighting Event – Friday 2nd December** 8.00pm
- (i) Volunteers are required throughout the day.
 - (ii) Security and First Aid – quote obtained for the duration of the event whilst open to the public. Council to confirm if quote is accepted.
 - (iii) Road closure is in progress.
- 169/22 **Wilton Flood Group** 8.05pm
- To create a Wilton Flood Working Group which will report to the Environment and Amenities Committee. The Terms of Reference for this group must be agreed by the E&A Committee and Full Council.
- (i) To establish a Flood Working Group – ToR to be confirmed.
 - (ii) To confirm which Cllrs will sit on the Flood Working Group
- 170/22 **Budget Setting Working Group** 8.10pm
- To establish a Working Group to prepare the budget for 2023-2024 and recommend a Precept. To confirm which Cllrs will sit on the Budget Working Group.
- 171/22 **Managing the Council's Money** 8.14pm
- (i) To note the bank reconciliation dated 31st July 2022.
 - (ii) To note the current budget / actual spend.
 - (iii) To confirm payments as per attached payment schedule.
 - (iv) Request for further information from Wilton HELP! CIC. As yet nothing has been received. Reminder emails have been sent requesting the information.
To consider the next steps.
 - (v) Update on invoice presented for Wilton Jubilations.
- 172/22 **To receive verbal reports from the Town Council's representative to:** 8.22pm
- (i) Wiltshire Association of Local Councils
 - (ii) South West Wiltshire Area Board
 - (iii) SWW Local Highways & Footway Improvement Groups (LHFIG) (previously Community Area Transport Group)
 - (iv) South Wiltshire Operational Flood Working Group
 - (v) Wilton Community Centre
 - (vi) Wilton C of E Primary School
 - (vii) Trustees of the Michael Herbert Hall
 - (viii) Wilton United Charities
- 173/22 **Action Update from the Minutes dated 2nd August 2022.** 8.27pm
- To note the following;
- 139/22 The memorial safety check took place.
 - 141/22 Planning responses were submitted
 - 141/22 The extraordinary planning meeting was rearranged for 16th August and the planning response has been submitted.
 - 144/22 The request for a pedestrian crossing was submitted and discussed at LHFIG.
 - 145/22 The NAL sockets quote was accepted and work has been ordered.
- 174/22 **Town Clerk's Report** – circulated to Cllrs 8.29pm
- 175/22 **Date of next meeting** 8.35pm

To confirm the date of the next meeting of Wilton Town Council, which will be on Tuesday 4th October 2022 at 7pm in the Council Chamber.

176/22

To close the meeting.

8.30pm