



# Wilton Town Council

## Town Council Meeting

### AGENDA



The Council Offices  
Kingsbury Square  
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

You are summoned to attend a **MEETING** of **WILTON TOWN COUNCIL** to be held in the  
**COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON**  
on:

**TUESDAY 2<sup>nd</sup> AUGUST 2022 at 7.00pm**

for the purpose of transacting the following business.

**This meeting is open to the Public and Press.** Members of the public are advised to contact the Council should they wish to attend before midday on 2<sup>nd</sup> August to ensure they can attend. It is hoped to stream the meeting via ZOOM. Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

**You should not attend if you feel unwell or show any COVID-19 symptoms.**

**You may be required to wear a mask during this meeting.**

**Please ensure you have a mask with you.**

It is planned to stream this meeting via the Zoom video conferencing platform.

Please

[click here](#)

or use the following access details;

Meeting ID 833 8652 1472

Password 311231

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully

Town Clerk

27<sup>TH</sup> July 2022



- EA/81/22(i) To adopt the revised Pesticide Policy – review in 3 years
- EA/81/22(ii) To adopt the revised Tree Policy – review in 3 years
- EA/81/22(iii) To adopt the Banner and Signage Policy – review in 4 years.

140/22

**Civility and Respect Pledge**

7.40pm

- (i) To pass a resolution that Wilton Town Council signs up to the Civility and Respect Pledge [click here](#)
- (ii) To pass a resolution that all Wilton Town Council Councillors, Town Clerk and Assistant Clerk sign the Wiltshire Council Positive Conduct equals Positive Democracy Charter  
[Positive Democracy Toolkit](#)  
[Positive Democracy Charter](#)
- (iii) To pass a resolution to add a Bullying and Harassment statement to the Wilton Town Council website.  
[Bullying and Harrasment Statement for the website](#)  
'We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your Councillors and council staff courteously without violence, abuse or harassment. Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either Councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable.  
The zero tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media.  
The council considers threatening behaviour to be:  
Attempted or actual aggressive, or physical actions made towards any Councillor or member of staff.  
The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates Councillors or council staff.  
This policy applies throughout all council meetings, but it also applies to any Councillor or Council staff away from council meetings

141/22

**Planning**

7.48pm

- To respond to the following planning applications.
- (i) [PL/2022/04656](#) 15B North Street, Wilton.  
Replacement of all 5 existing sash windows with UPVC sash windows.
  - (ii) [PL/2022/04208](#) 12 Russell Street, Wilton.  
Alteration of existing garage door from an up and over metal door to a wooden black hinged doors.
  - (iii) [PL/2022/05429](#). 54 Bulbridge Road, Wilton.  
Proposed single storey rear extension and alterations.

142/22

**Christmas Lighting Event – Friday 2<sup>nd</sup> December**

7.55pm

- (i) To confirm the setting up of a Working Party or Sub Committee for this event.
- (ii) To confirm which Councillors will be on the Working Party (or Sub Committee).
- (iii) To confirm that the Working Party (or Sub Committee) can report to either E and A or P and R Committees or to Full Council.
- (iv) To confirm a date for a meeting (before the 26<sup>th</sup> August).

143/22	<b><u>Wilton Town Council Newsletter</u></b>	8.05pm
	(i) To set up a Working Party for the Newsletter	
144/22	<b><u>Pedestrian Crossing in South Street</u></b>	8.08pm
	Currently there is no safe crossing point in South Street near the car park. Please see guide to options and costs available <a href="#">here</a>	
	(i) To confirm a request to Local Highways Footpath Improvement Group for a pedestrian crossing in South Street near the South Street car park.	
	(ii) To confirm which Wilton Town Councillor can attend the next LHFIG meeting on Wednesday 31 <sup>st</sup> August at 2pm.	
145/22	<b><u>Managing the Council's Money</u></b>	8.12pm
	(i) To note the bank reconciliation dated 30 <sup>th</sup> June 2022.	
	(ii) To note the current budget / actual spend.	
	(iii) To confirm the contractor to install the NAL sockets for the Speed Indicator Device.	
	(iii) To confirm payments as per attached payment schedule.	
	(iv) To confirm that should an election be requested, Wilton Town Council will require poll cards to be issued.	
	(v) To note the report from the Wilton Carnival Committee following the grant awarded earlier in 2022. To confirm if any further information is required.	
	(vi) Request for further information from Wilton HELP! CIC. As yet nothing has been received. Reminder emails have been sent requesting the information.	
146/22	<b><u>To receive verbal reports from the Town Council's representative to;</u></b>	8.20pm
	(i) Wiltshire Association of Local Councils	
	(ii) South West Wiltshire Area Board – not met	
	(iii) SWW Local Highways & Footway Improvement Groups (LHFIG) (previously Community Area Transport Group) – not met	
	(iv) South Wiltshire Operational Flood Working Group – not met	
	(v) Wilton Community Centre	
	(vi) Wilton C of E Primary School	
	(vii) Trustees of the Michael Herbert Hall	
	(viii) Wilton United Charities	
147/22	<b><u>Action Update from the Minutes dated 5<sup>th</sup> July 2022.</u></b>	8.23pm
	To note the following;	
	120/22 The vacancy created is currently being advertised.	
	121/22 All new policies are now online.	
	124/22 The Men's Shed licence will be discussed at the next P & R Committee.	
	126/11 The deposit for the windows has been made and a final measure completed.	
148/22	<b><u>Town Clerk's Report</u></b> – circulated to Cllrs	8.25pm
149/22	<b><u>Date of next meeting</u></b>	8.27pm
	To confirm the date of the next meeting of Wilton Town Council, which will be on Tuesday 6 <sup>th</sup> September 2022 at 7pm in the Council Chamber.	
150/22	<b><u>To close the meeting.</u></b>	8.30pm