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# Wilton Town Council MEETING AGENDA

To: All Members of Wilton Town Council

You are summoned to attend a **Meeting** of **Wilton Town Council** to be held at **Wilton Community Centre**, to transact the following business on **TUESDAY 1<sup>st</sup> JUNE 2021 at 7.00pm**

Members of the public and press are invited to attend however due to limits on numbers allowed in the meeting room, it may not be possible to allow entry to everyone. Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing to the Clerk before midday on the day of the meeting.

**MASKS MUST BE WORN AT ALL TIMES**

Yours faithfully

*Clare Churchill*

Town Clerk

25<sup>th</sup> May 2021

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## Community engagement

15 minutes is set aside at the start of the meeting to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes.

Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Due to limited numbers being able to attend, questions or statements may be sent to the Town Clerk no later than midday on the day of the meeting, to be read out.

## Wiltshire Councillor, Pauline Church

Councillor Church will provide a brief update on Wiltshire Council matters affecting the Town.

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137/21	<b><u>Apologies</u></b>	7.25pm
138/21	<b><u>Declarations of Interest</u></b> All Cllrs to be reminded that they must complete their Register of Interests (guidance is available in the induction guide and from the Town Clerk) within 28 days of taking office.  (a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To consider any Dispensation Requests received by the Town Clerk.	7.27pm
139/21	<b><u>Minutes</u></b> To approve the minutes of the meetings held on 18 <sup>th</sup> May 2021. (a) Mayor Making (b) Annual Council meeting	7.29pm
140/21	<b><u>Mayor's Report</u></b> The Mayor will provide a brief summary of his recent engagements and activities.	7.31pm

141/21	<p><b>Community Engagement</b></p> <p>To consider any urgent matters raised by the public or councillors (for referral to the appropriate committee).</p>	7.35pm
142/21	<p><b>Committee Report</b></p> <p>To receive the Minutes of the Policy and Resources Committee held on 25<sup>th</sup> May 2021.</p> <p><b>Recommendations to Full Council;</b></p> <p>(i) Crow Lane planning application. The plans to be made available to the public by appointment, in the Council Chamber. Cllrs are requested to help manage this, to confirm Cllrs that are able to help.</p> <p>(ii) To reduce the maximum amount currently delegated to the Town Clerk in an emergency from £20,000 to £5,000. The Clerk <b>must</b> notify the Council when this power is to be used.</p> <p>(iii) Clerk to rectify issues raised in the Fire Risk Assessments.</p>	7.40pm
143/21	<p><b>Managing the Council's Money</b></p> <p>(i) To confirm payments as per attached payment schedule (to follow)</p> <p>(ii) Update on the use of BACS payments</p> <p>(iii) Closure of Paypal account.</p> <p>(iv) Opening of a new bank account with a debit card, Cllr Edge to update the Council.</p> <p>(v) To consider a grant application from Wilton Carnival Committee for £400</p>	7.45pm
144/21	<p><b>Reports to Wilton Town Council</b></p> <p>(a) Wiltshire Association of Local Councils: Cllr Kinsey</p> <p>(b) South West Wiltshire Area Board: Cllr Church</p> <p>(c) SWW Community Area Transport Group: Cllr Matthews</p> <p>(d) Wilton Community Centre: Cllr Blackman</p> <p>(e) Neighbourhood Plan; Cllr Edge</p> <p>(f) Wilton Community Carnival; Cllr Edge</p> <p>(g) Wilton Community Land Trust; Cllr Edge</p>	7.52pm
145/21	<p><b>Town Clerk's Report</b> – see attached</p>	7.54pm
146/21	<p><b>Date of next meeting</b></p> <p>To confirm the date of the next meeting of the Full Council, which will be on Tuesday 6<sup>th</sup> July 2021 at 7.00pm. The venue will be confirmed nearer the time.</p> <p>An extraordinary meeting will be held on Tuesday 8<sup>th</sup> June at 6pm.</p> <p>An extraordinary meeting will be held on 29<sup>th</sup> June to approve the Annual Governance and Return</p>	7.59pm
147/21	<p><b>To close the meeting.</b></p>	8.00pm