



Wilton Town Council MEETING AGENDA

To: All Members of Wilton Town Council

You are summoned to attend a **Meeting of Wilton Town Council** to be held at **The Council Chamber, Council Offices**, to transact the following business on **Tuesday 1st February 2022 at 7.00pm**



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

This meeting is open to the Public and Press but due to current Covid-19 restrictions places are limited. Members are requested to contact the Council should they wish to attend before midday on 1st February to ensure they can attend. The meeting will be streamed via ZOOM.

Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

**You should do a lateral flow test and only attend if the result is negative.
You should not attend if you feel unwell or show any COVID-19 symptoms.
You will be required to wear a mask during this meeting.
Please ensure you have a mask with you.
Social distancing will be adhered to.**

It is planned to stream this meeting via the Zoom video conferencing platform.

Please [click here](#)

or use the following access details;

Meeting ID 882 9079 5571

Password 494527

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully

Clare Churchill

Town Clerk

26th January 2022

20/22	<u>Apologies</u>	7.00pm
21/22	<u>Minutes</u> (i) To approve the minutes of the meeting held on 4 th January 2022.	7.01pm
22/22	<u>To suspend Standing Orders</u> Community engagement 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.	7.02pm

Any resident who wishes to ask a question is advised to email the question to the Town Clerk (clerk@wiltontowncouncil.gov.uk) before midday on the day of the meeting so that it may be read out.

Community Engagement

To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.

Report from the Unitary Councillor for Wilton

Cllr Pauline Church to give a report followed by questions to Cllr Church.

- 23/22 **To reinstate Standing Orders** 7.22pm
- 24/22 **Declarations of Interest** 7.23pm
To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.
(b) To consider any Dispensation Requests received by the Town Clerk.
- 25/22 **Mayor's Report** 7.24pm
The Mayor will provide a brief summary of his recent engagements and activities.
- 26/22 **Exclusion of the Press and Public** 7.25pm
To agree any items to be dealt with after the public, including the press, have been excluded under. *Public Bodies (Admissions to Meetings) Act 1960*
- 27/22 **Committee Reports** 7.27pm
(i) **The Minutes of the E & A Committee held on 18th January 2022.**
EA/07/22(i) Fencing of the wildflower area
EA/07/22(ii) Sign for the wildflower area
EA/07/22(v) 5 new noticeboards
EA/07/22(vii) Repair of the cricket wicket
EA/07/22(ix) Resurfacing the car park
EA/09/22 Repair to the cemetery wall, Shaftesbury Road
EA/10/22 Venue for council meetings
EA/14/22 (iii) Exercise in deployment of the demountables with all WTC Cllrs attending.
(ii) **The Minutes of the Staffing Committee held on 18th January 2022**
(iii) **The Minutes of the Staffing Committee held on 25th January 2022**
SC/13/22 To confirm the appointment of a new Cleaner.
- 28/22 **Planning** 7.35pm
(i) **PL/2021/10587 Land to the north of Wilwyn, The Avenue**
Demolition of an existing commercial building, and the erection of 5 x residential dwelling houses (Use Class C3) and associated works. Revised plans.
(ii) **20/09902/FUL Wilton Hill, The Avenue.**
Relocation of existing gates and pier. Revised plan received.
- 29/22 **Managing the Council's Money** 7.40pm
(i) To note the current bank reconciliation dated 31st December.
(ii) To confirm payments as per attached payment schedule (to follow)
(iii) To consider the final response from Wilton Help! CIC, if received.
(iv) Opening of a new bank account with a debit card, Cllr Edge to update the Council.
(v) To approve a grant application for Wilton Community Carnival.

- (vi) To confirm the addition of Cllrs Blackman and Crossley as signatories for the TC bank account.
- (vii) To approve the cost of installing NAL sockets and the purchase of a pole for the Speed Indicator Device.

30/22

Reports to Wilton Town Council

- (a) Wiltshire Association of Local Councils: Cllr Kinsey
- (b) South West Wiltshire Area Board: Cllr Tonkin
- (c) SWW Community Area Transport Group: Cllr Primmer
- (d) South Wiltshire Operation Flood Working Group: Cllr Primmer
- (e) Wilton Community Centre: Cllr Blackman
- (f) Neighbourhood Plan; Cllr Edge
- (g) Wilton Community Carnival; Cllr Edge
- (h) Wilton Community Land Trust; Cllr Edge
- (i) Wilton and Barford Primary School; Cllr Boyd

7.50pm

31/22

Action Update from the Minutes dated 4th January

7.53pm

To note the following;

- | | |
|------------|---|
| Comm | The Clerk has enquired about the proposed motion of only allowing people who can |
| engagem | prove their vaccination status access to the meeting room but not yet had |
| ent | confirmation this would be a lawful demand. |
| 09/22 | Planning responses were submitted to Wiltshire Council. |
| 10/22 (ii) | All grants have now been paid. |
| 12/22 | The Precept has been requested and the breakdown submitted as required for all |
| | Precepts exceeding £140k |
| 13/22 | Cllr training took place with 9 Cllrs attending. A further session will be planned on |
| | planning. |
| 17/22 | The new Contractor has started cleaning the public toilets, the improvement has been |
| | noted by Cllrs and members of the public. |

32/22

Town Clerk's Report – circulated with the agenda to Cllrs

7.55pm

33/22

Appointment of Cleaner

7.58pm

To confirm the appointment of a cleaner for Wilton TC – Staffing Committee to report.

34/22

Date of next meeting

8.02pm

To confirm the date of the next meeting of the Full Council, which will be on Tuesday 1st March 2022 at 7.00pm. The venue will be confirmed nearer the time.

35/22

To close the meeting.

8.03pm

- [Standing Orders](#)
- [Financial Regulations](#)
- [Equality Policy](#)