



Wilton Town Council MEETING AGENDA

To: All Members of Wilton Town Council

You are summoned to attend a **Meeting of Wilton Town Council** to be held at **The Council Chamber, Council Offices**, to transact the following business on **Tuesday 4th January 2022 at 7.00pm**



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

Due to the current Covid-19 restrictions it is not possible for Members of the public and press to attend in person. The meeting will be streamed via ZOOM. Any member of the public or press who wishes to ask a question or make a statement is invited to send this via email or in writing (posted through the letter box) to the Clerk before midday on the day of the meeting.

Councillors are reminded of the Wilton Town Council [Code of Conduct](#)

**You should do a lateral flow test and only attend if the result is negative.
You should not attend if you feel unwell or show any COVID-19 symptoms.
You will be required to wear a mask during this meeting.
Please ensure you have a mask with you.
Social distancing will be adhered to.**

It is planned to stream this meeting via the Zoom video conferencing platform. Please [click here](#)

or use the following access details;

Meeting ID 843 1559 1900

Password 803337

You will be placed in a waiting area so please ensure arrival before the start of the meeting.

Yours faithfully

Clare Churchill

Town Clerk

24th December 2021

261/21	<u>Apologies</u>	7.00pm
262/21	<u>Minutes</u> (i) To approve the minutes of the meeting held on 7 th December 2021.	7.01pm
263/21	<u>To suspend Standing Orders</u> Community engagement 15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting. Any resident who wishes to ask a question is advised to email the question to the Town Clerk (clerk@wiltontowncouncil.gov.uk) before midday on the day of the meeting so that it may be read out.	7.02pm

Community Engagement

To respond to matters raised by the public. No decisions may be taken on such matters at the meeting unless due notice has been provided.

Report from the Unitary Councillor for Wilton

Cllr Pauline Church to give a report followed by questions to Cllr Church.

- 264/21 **To reinstate Standing Orders** 7.22pm
- 265/21 **Declarations of Interest** 7.23pm
To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.
(b) To consider any Dispensation Requests received by the Town Clerk.
- 266/21 **Mayor's Report** 7.24pm
The Mayor will provide a brief summary of his recent engagements and activities.
- 267/21 **Exclusion of the Press and Public** 7.27pm
To agree any items to be dealt with after the public, including the press, have been excluded under. *Public Bodies (Admissions to Meetings) Act 1960*
- 268/21 **Committee Reports** 7.28pm
(i) **The Minutes of the P&R Committee held on 2021.**
PR/59/21 No changes to the current cemetery charges.
To change the process for selecting a Mayor, that in future the Mayor and
PR/60/21 Deputy Mayor will be nominated and elected at the May Annual Council meeting every year. No discussion at either the March or April meetings.
PR/67/21 To establish a working party to make arrangements for the Platinum Jubilee.
PR/68/21 Wilton Town Council newsletter – all Cllrs to be asked for input.
(ii) **The Minutes of the Staffing Committee held on 2nd December**
SC/39/21 To confirm that Wilton TC will not employ a Road Sweeper / Town Steward but use a local contractor.
- 269/21 **Planning** 7.35pm
(i) **PL/2021/08160 Land off Buckeridge Road.**
Mixed use development comprising 52 dwellings, an innovation centre (use class f) with 16no. Veterans flats above, access off the avenue (already constructed), internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure
Please note this is a new application but consists of the same documents as the previous application. The reason for this is the wrong certificate was submitted, the correct certificate has now been submitted and a planning timeline restarted.
(ii) **PL/2021/10766 Bulbridge Farm, 22 Bulbridge Barns, Burcombe Lane**
To erect along the north side (rear) of the property (styled as a converted barn) a Lean-To Shelter covering the existing patio area, with materials to match existing barn.
(iii) **PL/2021/10998 3 Silver Street, Wilton.**
Beech 1 - Pruning of 2 - 3m
Beech 2 - Pruning of 2 - 3m
Unknown Tree 3 - Storm damaged with large branch fallen, tree surgeon to investigate, to

be pruned and height reduced by 2 - 3m

(iv) **PL/2021/11791 Olivier Close, Hart Place, Wilton.**

Norway Maple tree - crown reduce by one-quarter (25%), deadwood and reduce one leader stem

270/21

Managing the Council's Money

- (i) To note the current bank reconciliation dated 30th November 2021.
- (ii) To confirm payments as per attached payment schedule (to follow)
- (iii) To consider the final response from Wilton Help! CIC, if received.
- (iv) Opening of a new bank account with a debit card, Cllr Edge to update the Council.

7.45pm

271/21

Approval of the Budget for the year ending 31st March 2023

The Budget working party recommend the attached budget to Wilton Town Council.

7.50pm

272/21

To request a Precept from Wiltshire Council for the municipal year 1st April 2022 – 31st March 2023.

The Budget working party recommend a Precept of £248,051.00 is requested from Wiltshire Council.

This would result in an annual Band D rate of £157.71 (current Band D rate £150.53).

7.58pm

273/21

Councillor Training

To confirm that this will take place in the Council chamber at 6pm on Tuesday 25th January.

8.00pm

274/21

Reports to Wilton Town Council

- (a) Wiltshire Association of Local Councils: Cllr Kinsey
- (b) South West Wiltshire Area Board: Cllr Tonkin
- (c) SWW Community Area Transport Group: Cllr Primmer
- (d) South Wiltshire Operation Flood Working Group: Cllr Primmer
- (e) Wilton Community Centre: Cllr Blackman
- (f) Neighbourhood Plan; Cllr Edge
- (g) Wilton Community Carnival; Cllr Edge
- (h) Wilton Community Land Trust; Cllr Edge
- (i) Wilton and Barford Primary School; Cllr Boyd

8.02pm

275/21

Action Update from the Minutes dated 7th December

To note the following;

- 250/21/a The preferred contractor has been informed of the Council's decision.
- 250/21/b The preferred contractor has been informed of the Council's decision.
- 250/21/f The request has been made to CATg
- 251/21 The planning response has been made.
- 252/21 The grant applicants have been informed of the decision to award the grants.
- 253/21 The request to improve the signage has been made.
- 255/21 The TC support of the appointment of Mrs Kinsey has been confirmed.

8.10pm

276/21

Town Clerk's Report – circulated with the agenda to Cllrs

8.12pm

277/21

Public Conveniences, Greyhound Lane.

To consider the cleaning contract for this facility. See confidential note circulated to Cllrs.

8.14pm

278/21

Date of next meeting

To confirm the date of the next meeting of the Full Council, which will be on Tuesday 1st February 2022 at 7.00pm. The venue will be confirmed nearer the time.

8.20pm

279/21

To close the meeting.

[Standing Orders](#)

[Financial Regulations](#)

[Equality Policy](#)

8.21pm