

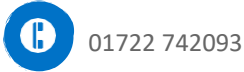


Wilton Town Council

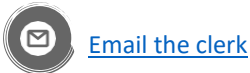
Council meeting

AGENDA

To: All Members of Wilton Town Council



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

Your attendance is requested at a meeting of the **Full Council** to be held virtually using the details below, to transact the following business on **TUESDAY 27th APRIL 2021 at 7.00pm**

Please note this meeting will be held using the ZOOM video conferencing platform. Please to [click here](#) to access the meeting.



Meeting ID: 945 5136 8486

Passcode: 952702

Yours faithfully

Clare Churchill

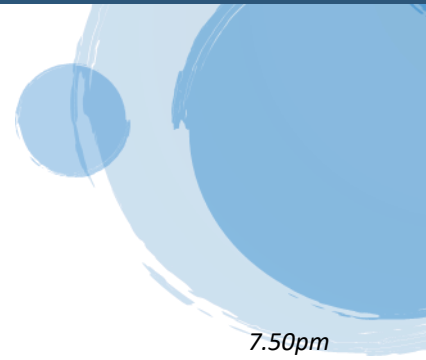
Town Clerk

21st April 2021

Community engagement

15 minutes is set aside at the start of the meeting to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

91/21	<u>Apologies</u>	7.20pm
92/21	<u>Declarations of Interest</u>	7.21pm
	(a) To receive Declarations of Interest in matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.	
	(b) To consider any Dispensation Requests received by the Town Clerk.	
93/21	<u>Minutes</u>	7.23pm
	To approve the minutes of the meeting held on 6 th April 2021.	
94/21	<u>Community Engagement</u>	7.25pm
	To consider any urgent matters raised by the public or councillors (for referral to the appropriate committee).	
95/21	<u>Mayor's Updates</u>	
	The Mayor will provide a brief summary of his recent engagements and activities.	
96/21	<u>Managing the Council's Money</u>	7.35pm
	(i) To note the bank reconciliation dated 27 th April 2021 (<i>to follow</i>).	



- (ii) To note the budget / actual spend.
- (iii) To allocate Ear Marked Reserves
- (iv) To confirm payments as per attached payment schedule.
- (v) Access to the bank account to enable BACS payments
- (vi) Closure of Paypal account.
- (vii) Options to pay small items of expenditure

97/21	<p><u>Asset Register</u></p> <p>To confirm the newly updated asset register.</p>	7.50pm
98/21	<p><u>Highway Matters</u></p> <p>(i) To receive an update on the purchase of a Speed Indicator Device; As previously reported WC Highways confirmed that no permission had been given to place the S.I.D. near the highway. The Clerk has sent the details to WC Highways and if one particular setting is not used the device is acceptable for use. The locations must have had a traffic survey and there must be evidence of speeding, currently only The Avenue has had a survey with results showing a speeding issue. Due to the road a device on the Avenue can only be put up / taken down by an approved streetworks contractor. The Clerk has made enquiries as to who could do this and what the charge would be. The other sites may require a new traffic survey and therefore the locations need to be agreed. Would the Council wish for the device to be purchased before the sites have been agreed or wait until it is confirmed the device can be used.</p>	7.53pm
99/21	<p><u>South Street Car Park</u></p> <p>The current lease for this car park ends on 28th September 2021. Wilton Estate has approached Wilton Town Council suggesting the Lease is extended by 36 months so that the new end date would be 28/9/24. The rent would remain the same. To agree to the extension of the lease.</p>	7.57pm
100/21	<p><u>Planning</u></p> <p><u>21/02552/FUL 11 Fairview Road, Wilton.</u> Amendment to previously approved application 20/08820/FUL to increase the depth of the extension by 800mm to avoid existing public drain.</p>	7.59pm
101/21	<p><u>Policies</u></p> <p>To adopt the following policy: Sickness policy</p>	8.05pm
102/21	<p><u>Code of Conduct</u></p> <p>To adopt the new Model Code of Conduct as recommended by the Local Government Association.</p>	8.10pm
103/21	<p><u>Amenity Matters</u></p> <p>The new equipment for the Bulbridge play area is on order and expected to be installed in late April / early May. The tennis courts are open for use. The play equipment for Wishford Rd has been agreed by the working party and the tender process is underway. The three benches have been delivered to id verde and will be installed shortly. To note the information.</p>	8.20pm
104/21	<p><u>Windows in the Council Office</u></p> <p>Further to the request to include the three windows in the front office, two of the three contractors have submitted revised quotes. The third contractor is currently preparing the additional quote. <u>To consider the quotes and accept one quote, agreeing a contractor for replacing the windows.</u></p>	8.22pm

105/21	<u>Reports to Wilton Town Council</u> (a) Wiltshire Association of Local Councils: Cllr Andy Kinsey (b) South West Wiltshire Area Board: Cllr Pauline Church (c) SWW Community Area Transport Group: Cllr Philip Matthews (d) Wilton Community Centre: Cllr Charlotte Blackman (e) Neighbourhood Plan; Cllr Crossley	8.27pm
106/21	<u>Meetings for 2021 – 2022</u> – see attached	8.30pm
107/21	<u>Town Clerk's Report</u> – see attached	8.32pm
108/21	<u>Date of next meeting</u> <ul style="list-style-type: none"> ▪ To confirm the date of the informal meeting to be held on 11th May 2021 at 6.00pm. ▪ To confirm the date of the next meeting of the Full Council, which will be the Annual Meeting of the Town Council on Tuesday 18th May 2021 at 7.00pm. ▪ Arrangements for Mayor Making to be agreed. ▪ Council is reminded that due to the election on Thursday 6th May, there is no council meeting on the 4th May. ▪ Committee meetings after the Annual Meeting of the Town Council 	8.34pm
109/21	<u>To close the meeting.</u>	8.35pm

Wilton Town Council is committed to equality:

In the exercise of their functions, Wilton Town Councillors and staff take full regard of the following:

- Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability)
- Data Protection
- Health & Safety
- Human Rights.



Anyone who may have difficulty with access to these papers or with access to the meeting is asked to contact the Clerk (01722 742093 or clerk@wiltontowncouncil.gov.uk at least 24 hours before the meeting so that help may be provided.