



Wilton Town Council

Full Council Meeting



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

AGENDA

To: All Members of Wilton Town Council

You are summoned to attend a meeting of **WILTON TOWN COUNCIL** to be held on **TUESDAY 2nd March 2021 at 7.00pm** for the purpose of transacting the business set out below.

Please note this meeting will be held using the ZOOM video conferencing platform.



Please [click here](#) to access the meeting.
Meeting ID: 950 4795 5969
Passcode: 141386

Yours faithfully

Clare Churchill

Town Clerk

24th February 2021

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters affecting the Town.

37/21	<u>Apologies</u> To receive apologies for absence	7.25pm
38/21	<u>Minutes</u> To approve the previously circulated minutes of the meeting held on 2 nd February 2021	7.26pm
39/21	<u>Declarations of Interest</u> (a) To receive Declarations of Interest relating to any matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. (b) To consider any dispensation requests received by the Town Clerk.	7.28pm

40/21	<p><u>Community Engagement</u></p> <p>To respond to questions and statements from the public and councillors. Any urgent matters raised will be referred to the appropriate committee unless an answer can be provided – no decisions may be taken on such matters unless due notice has been provided.</p>	7.29pm
41/21	<p><u>Mayor's Updates</u></p> <p>The Mayor will provide a brief summary of his recent engagements and activities.</p>	7.35pm
42/21	<p><u>To receive nominations only for Mayor Elect for 2021/2022</u></p>	7.37pm
43/21	<p><u>To receive nominations only for Deputy Mayor Elect for 2021/2022</u></p>	7.38pm
44/21	<p><u>Council Policies</u></p> <p>The Risk Management Policy was reconfirmed in July 2020 with a note to review in January 2021.</p> <p>To adopt the attached Risk Management Policy – please note minor changes as detailed in the Officer report.</p>	7.39pm
45/21	<p><u>Site of Former Wilton Police Station.</u></p> <p>This building will be and Wilton TC has been offered the opportunity to purchase the building. Details of the building have been circulated.</p> <p>To confirm whether Wilton TC wishes to purchase the building.</p>	7.42pm
46/21	<p><u>Highway Issues</u></p> <p>(i) To receive an update on the removal of the Perspex from the bus shelter on Burcombe Lane.</p> <p>(ii) To receive an update on the request for Community Speed Watch at the Avenue.</p> <p>(iii) Replacement Street signs within the Town</p> <p>(iv) Members are reminded that any issues regarding Highway defects (eg potholes) should be reported using the MyWilts reporting system.</p>	7.50pm
47/21	<p><u>Planning and Tree Applications</u></p> <p>To respond to Wiltshire Council Planning on the following planning and tree applications.</p> <p>(i) 20/11428/FUL. 3 Kingsbury Sq, Wilton. Construction of a small garage building within courtyard space. 20/11428/FUL</p> <p>(ii) 21/00667/LBC. 3 Kingsbury Sq. As above. 21/00667/LBC</p> <p>(iii) 21/01782/TCA. Wilton Garden Centre, Salisbury Rd. Fell 2 x Poplar trees. 21/01782/TCA</p> <p>(iv) 20/11164/FUL. Wilton House. Restoration/conservation and repairs to Orangery, restoration and repairs to the Loggia, replacement of tennis pavilion, and repair, extension and alteration to kitchen garden wall. 20/11164/FUL</p> <p>(v) 21/01235/LBC. Wilton House. Restoration/conservation and repairs to Orangery, restoration and repairs to the Loggia, replacement of tennis pavilion, and repair, extension and alteration</p>	7.57pm

to kitchen garden wall.

[21/1235/LBC](#)

48/21	<p><u>To note the following decisions made by the LPA.</u></p> <p>20/11514/TCA. 56 North Street. 20/10734/FUL. 87-89 Shaftesbury Rd. 20/10206/FUL. 2 Sadlers Mead. 20/09989/TCA. The Rectory, 2A West St. 20/09255/TCA. The Rectory, 2A West St. 20/08820/FUL. 11 Fairview Rd. 20/09008/TPO. Wilton Shopping Village. 20/08476/TCA. Weavers House, North St 20/08088/FUL. 42 Bulbridge Rd. 20/07956/DOC. 2 Northleigh Terrace. 20/07843/FUL. Land to the rear of 23 St John's Sq 20/07534/LBC. Unit 9, Wilton Shopping Village. 20/07731/FUL. 75 Bulbridge Rd. 20/07564/TCA. Pembroke Arms Hotel. 20/06448/FUL. Land to the north of Burcombe Lane. 20/06954/DOC. Wilton Shopping Village 20/06475/FUL. 87 North St 20/06543/TPO. 3 Kings Gate. 20/05242/FUL. 22 Bulbridge Barns.</p>	<p>No objection Approve with conditions Approve with conditions No objection. No objection. Approve with conditions. Approve with conditions. No objection Approve with conditions Approve Refused Approve with conditions Approve with conditions No objection. Approve with conditions Approve Approve with conditions. Approve with conditions Approve with conditions.</p>	8.09pm
49/21	<p><u>Maintenance of the Council Building</u></p> <p>(i) To confirm the installation of the new boiler and the location. (ii) To consider quotes to replace the two large windows in the council office (iii) To consider quotes to replace the smaller window in the council office (iv) To investigate the gutters and downpipes.</p>		8.10pm
50/21	<p><u>Managing the Councils money</u></p> <p>(i) To note the bank reconciliation dated 31st January 2021 (ii) To note the budget monitoring report (iii) To note the outstanding invoices. (iv) To confirm the Asset Register for Wilton Town Council (v) To confirm the annual payment for the Wilton Town website / domain names– see attached. (vi) To confirm payments as per attached pay schedule (vii) To receive an update on the Town Clerk's access to the TC bank account – see attached.</p>		8.20pm
51/21	<p><u>Interim Internal Audit</u></p> <p>This has been completed. To note the report and issues raised.</p>		8.28pm
52/21	<p><u>Insurance for Wilton Town Council</u></p> <p>The annual premium is due on 1st April. There are some discrepancies between insured items and asset register. To confirm this can be agreed by the Town Clerk after circulation to all Cllrs.</p>		8.30pm
53/21	<p><u>Amenity Matters</u></p> <p>(i) Bulbridge play area – to agree to accept a quote for new equipment. (ii) Wishford Road play area – to confirm a wish list of items for this location in order to obtain</p>		8.35pm

comparative quotes.

- (iii) Replacement benches for The Avenue and South Street – see attached
- (iv) To remove or replace the Jetty / viewing platform at Castle Meadow – see attached
- (v) Football and Cricket at Castle Meadow – see attached

54/21

Annual Town Meeting

This is normally held on the first Tuesday in April but due to restrictions it will not be possible
To confirm whether the Annual Town Meeting will be held as a virtual meeting on 6th April.

8.45pm

55/21

Reports from local organisations

To receive reports and updates on the following organisations

- (a) [Wiltshire Association of Local Councils](#)
- (b) [South West Wiltshire Area Board](#): Cllr Church – next meeting scheduled 17th March.
- (c) [South West Wiltshire Community Area Transport Group](#): Cllr Matthews. Meeting held on 17th February
- (d) [Wilton Community Centre](#): Cllr Blackman
- (e) Wilton Neighbourhood Plan

8.48pm

56/21

Correspondance received and Officer's report

To note the attached report.

8.52pm

57/22

Air pollution monitoring in Wilton.

Nitrogen dioxide levels are being monitored in West Street and The Avenue but nothing is being measured along the A36, which is the busiest route through the Town. Particulates are know to be damaging to respiratory health and Wilton Town Council should assess the scale of this problem and methods to improve local air quality.
Cllr Crossley proposes that Wilton Town Council consider monitoring Air Pollution particulates and ways to reduce the health risk to residents.

8.56pm

58/21

Date of next meeting

To note that the next meeting will be held on Tuesday 6th April 2021 at 7.00pm – meeting format to be confirmed.

8.58pm

59/21

To close the meeting

9.00pm