



Wilton Town Council

Full Council Meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

You are summoned to attend a meeting of **WILTON TOWN COUNCIL** to be held on **TUESDAY 2nd February 2021 at 7.00pm** for the purpose of transacting the business set out below.

Please note this meeting will be held using the ZOOM video conferencing platform.



Please [click here](#) to access the meeting.
Meeting ID 969 7788 2263
Passcode 319287
Follow the instructions when prompted.

Yours faithfully

Clare Churchill

Locum Town Clerk

27th January 2021

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters affecting the Town.

19/21	<u>Apologies</u> To receive apologies for absence	7.25pm
20/21	<u>Minutes</u> To approve the previously circulated minutes of the meeting held on; 8 th December 2020 – staffing committee meeting 15 th December 2020 – extraordinary meeting 15 th December 2020 – planning meeting 5 th January 2021 – full council meeting	7.26pm
21/21	<u>Declarations of Interest</u> (a) To receive Declarations of Interest relating to any matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and	7.28pm

the Localism Act 2011 in respect of members.

- (b) To consider any dispensation requests received by the Town Clerk.

22/21

Community Engagement

To respond to questions and statements from the public and councillors. Any urgent matters raised will be referred to the appropriate committee unless an answer can be provided – no decisions may be taken on such matters unless due notice has been provided.

7.29pm

23/21

Mayor's Updates

The Mayor will provide a brief summary of his recent engagements and activities.

7.35pm

24/21

Highway Issues

- (i) To receive an update on the removal of the Perspex from the bus shelter on Burcombe Lane.
(ii) To receive an update on the request for Community Speed Watch at the Avenue.
(iii) To authorize the purchase of a Speed Indicator Device for Wilton (see attached)
(iv) To agree to support a request made by Wilton Estate to place deer warning signs on Bishopstone Hill (see attached).
(v) South Street Car Park. Currently this is being used as a car park as usual but also parking for the vaccination programme at the Michael Herbert Hall.
To consider whether the car park should be for vaccination patients only during the current lockdown.
To clarify the situation regarding emergency access for the nursery.
(vi) Litter. This remains an issue particularly in certain areas of the Town, a number of residents are kindly collecting litter whilst out and about.
(a) To consider supporting these volunteers by loaning them hivy tops.
(b) To considering monitoring the problem sites and displaying signs stating this.
(vii) Waste and Recycling bins being left in the street.
(viii) Members are reminded that any issues regarding Highway defects (eg potholes) should be reported using the MyWilts reporting system.

7.40pm

25/21

Planning and Tree Applications

- (i) [20/10734](#). **87-89 Shaftesbury Road**. Two storey rear and side extensions.
(ii) [20/11514](#) **56 North Street**, Remove 2 x Willow, Crown reduce by 30% 2 x Willow, Remove 1 x Laburnum if required.
(iii) [20/11185](#) **50 Shaftesbury Road**. Erection of a detached single storey timber building and the provision of a thatched porch over existing side / rear access door, replacement of 2 x UPVC windows on Grade 2 listed cottage. Provision of dropped kerbs to highway access / crossover and the erection of timber picket to road side boundary.
Please note this application is duplicated in the following Listed Building application [21/00447](#)
(iv) [20/11339](#) **Wilton Shopping Village, King Street**. Signage and illumination at Wilton Shopping Village.
Please note this application is duplicated in the following Advertisement application [21/00445](#)
Listed Building application [21/00446](#)

7.50pm

26/21

Maintenance of the Council Building

8.00pm

- To consider quotes to;
 - (i) To replace the existing gas boiler
 - (ii) To remove the night storage heaters and replace with gas central heating radiator.
 - (iii) To replace the two large windows in the council office
 - (iv) To replace the smaller window in the council office
 - (v) To investigate the gutters and downpipes.

27/21

Managing the Councils money

8.10pm

- (i) To note the bank reconciliation dated 31st December 2020
- (ii) To note the budget monitoring report
- (iii) To note the outstanding invoices.
- (iv) To confirm the repayments for the donations received in 2017 (see attached).
- (v) To confirm the annual payment for the Wilton Town website.
- (vi) To confirm payments as per attached pay schedule
- (vii) To receive an update on the Town Clerk's access to the TC bank account.
- (viii) To confirm the current signatories for the bank account as Cllrs Church, Crossley, Edge and Kinsey. The Clerk and Assistant Clerk have limited access

28/21

Amenity Matters

8.20pm

To consider the following quotes;

- (i) Installation of a slide at the Bulbridge play area
- (ii) Replacement benches for The Avenue and South Street

29/21

Budget for the financial year commencing 1st April 2021.

8.25pm

The Budget Working Party have agreed a budget to present to Wilton Town Council (attached).
To consider and approve the Budget totaling £256,257.00

30/21

To request a Precept from Wiltshire Council for the financial year commencing 1st April 2021

8.35pm

Please see attached report regarding the precept.

- (i) To request a Precept of £243,187.00 from Wiltshire Council. This Precept will equate to a Band D of £153.98 on the figures provided by Wiltshire Council. This is an increase of £3.45 per annum from the current financial year
- (ii) To confirm the breakdown to be submitted to WC as the Precept exceeds £140,000.

31/21

Elections

8.40pm

These are scheduled to take place on 6th May 2021 – please see attached draft timetable.
To consider ways to encourage candidates to stand for election.
To confirm the dates for the May meeting as the first Tuesday is before the election.

32/21

Historic Assets

8.45pm

Following on from the last meeting, to consider the attached list of painting valuations and to agree which item should be restored.

33/21

Reports from local organisations

8.50pm

To receive reports and updates on the following organisations

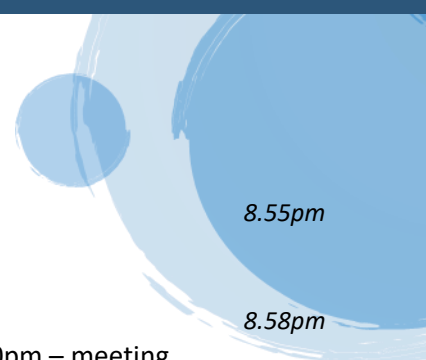
- (a) [Wiltshire Association of Local Councils](#)
- (b) [South West Wiltshire Area Board](#): Cllr Church – meeting held on 13th January. Next meeting scheduled 17th March.
- (c) [South West Wiltshire Community Area Transport Group](#): Cllr Matthews. Next meeting scheduled for 17th February

- (d) [Wilton Community Centre](#): Cllr Blackman
- (e) Wilton Neighbourhood Plan

34/21 **Correspondance received and Officer's report**
To note the attached report.

35/21 **Date of next meeting**
To note that the next meeting will be held on Tuesday 2nd March 2021 at 7.00pm – meeting format to be confirmed.

36/21 **To close the meeting** 9.00pm



8.55pm

8.58pm