



Wilton Town Council

Full Council Meeting



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

AGENDA

To: All Members of Wilton Town Council

You are summoned to attend a meeting of **WILTON TOWN COUNCIL** to be held on **TUESDAY 5th January 2021 at 7.00pm** for the purpose of transacting the business set out below.

Please note this meeting will be held using the ZOOM video conferencing platform.



Please click [here](#) after 6.45pm on the day of the meeting and you will be admitted to the waiting room prior to entry.

Meeting ID: 968 8484 3781

Passcode: 019623

Zoom link

Please follow the instructions when prompted.

Yours faithfully

Clare Churchill

Locum Town Clerk

29th December 2020

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters affecting the Town.

175/21	<u>Apologies</u> To receive apologies for absence.	7.20pm
176/21	<u>Minutes</u> (i) To approve the Minutes of the meeting held on 1 st December 2020.	7.21pm

- (ii) To note the Staffing Committee Minutes of a meeting held on 8th December 2020.
- (iii) To approve the Minutes of the Extraordinary meeting held on 15th December 2020.
- (iv) To approve the Minutes of the Planning meeting held on 15th December 2020.

177/21	<p><u>Declarations of Interest</u></p> <p>(a) To receive Declarations of Interest relating to any matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.</p> <p><i>Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.</i></p> <p>(b) To consider any dispensation requests received by the Town Clerk.</p>	7.28pm
178/21	<p><u>Community Engagement</u></p> <p>To respond to questions and statements from the public and councillors. Any urgent matters raised will be referred to the appropriate committee unless an answer can be provided – no decisions may be taken on such matters unless due notice has been provided.</p>	7.29pm
179/21	<p><u>Mayor's Updates</u></p> <p>The Mayor will provide a brief summary of his recent engagements and activities.</p>	7.32pm
180/21	<p><u>Managing the Council's Money</u></p> <p>(i) To receive an update on the cross referencing of the sales ledger.</p> <p>(ii) To note the bank reconciliation dated 30th November 2020</p> <p>(iii) To note payments made (previously authorised) these include NNDR totaling ££3966 and salaries totaling £3660.41. Cheques were signed by Cllrs Edge and Kinsey.</p> <p>(iv) To confirm payments as per attached payment schedule.</p> <p>(v) To receive an update on the access to the TC bank accounts regarding online access and authorised signatories.</p> <p>(vi) To authorise internet access to the bank accounts for the Town Clerk.</p>	7.34pm
181/21	<p><u>Historic Assets of Wilton TC</u></p> <p>(i) To receive an update on the transfer between Wilton TC and Salisbury Museum of the Charters and Seals.</p> <p>(ii) To agree to the restoration of one of the paintings.</p>	7.45pm
182/21	<p><u>Council Office and Chamber</u></p> <p>(i) To consider a quote to replace the boiler and replace the night storage heaters with gas radiators.</p> <p>(ii) To consider quotes to replace the windows in the council office</p> <p>(iii) To consider quotes for redecorating the interior of the building.</p> <p>(iv) To agree to purchase new curtains for the Council Chamber.</p>	7.55pm
183/21	<p><u>Bus Shelter on Burcombe Lane.</u></p> <p>ID Verde has been asked to remove the Perspex panels before new Perspex is ordered, this has been chased by the Assistant Clerk but still remains outstanding.</p>	8.12pm
184/21	<p><u>Highway Issues</u></p>	8.15pm

- (i) To agree a request to South West Wiltshire CATG to enhance the gateway on The Avenue with a view to slowing traffic entering the Town.
- (ii) To receive an update on the request for Community Speed Watch following the recent speed check.
- (iii) To authorise the purchase of a Speed Indicator Device for Wilton Town use only. Please see attached quotes.
- (iv) Members are reminded that any issues regarding Highway defects (eg potholes) should be reported using the My Wiltshire reporting system.

185/21	<p><u>Reports from local organisations</u></p> <p>To receive reports and updates from the following organisations</p> <ul style="list-style-type: none"> (a) Wiltshire Association of Local Councils: Cllr Kinsey. (b) South West Wiltshire Area Board: Cllr Church. The next meeting is scheduled for the 13th January. (c) South West Wiltshire Community Area Transport Group: Cllr Matthews attended a meeting was held on 16th December, the next meeting is scheduled for 17th February. (e) Wilton Community Centre: Cllr Blackman (f) Wilton Neighbourhood Plan – Cllr Crossley 	8.20pm
186/21	<p><u>Storage of the Flood Barrier.</u></p> <p>The Environment Agency has been in contact as the agreement was that the flood barrier would be stored in a container to prevent damage from weather or wildlife. Currently the barrier is stored outside.</p> <p>To confirm the barrier will be moved inside the container as soon as possible.</p>	8.28pm
187/21	<p><u>Correspondence received and Officer’s report</u></p> <p>Please see attached. To note the report.</p>	8.30pm
188/21	<p><u>Exclusion of the Press and Public for the following item.</u></p> <p>Due to the confidential nature of the business to be discussed, it is recommended that the Town council resolves to exclude the public and press for the following item.</p>	8.32pm
189/21	<p><u>Cemetery Matters.</u></p> <p>To note the attached confidential report and to consider the request received.</p>	8.33pm
190/21	<p><u>Date of next meeting</u></p> <p>To note that the next meeting will be held on Tuesday 2nd February at 7.00pm – meeting format to be confirmed.</p>	8.55pm
191/21	<p><u>To close the meeting</u></p>	8.56pm