



Wilton Town Council

Mayor Making & Council Meeting

AGENDA



The Council Offices
Kingsbury Square
Wilton SP2 0BA



01722 742093



[Email the clerk](#)



[Wilton TC Website](#)

To: All Members of Wilton Town Council

You are summoned to attend **MAYOR MAKING** followed by a meeting of **WILTON TOWN COUNCIL** to be held on **TUESDAY 1st SEPTEMBER 2020 at 7.00pm** for the purpose of transacting the business set out below.

Please note this meeting will be held using the ZOOM video conferencing platform.



[Click this link after 6.45 on the day of the meeting. You will be admitted to the waiting room and asked to confirm your name and address before entry.](#)
Follow the instructions when prompted.

Yours faithfully

Steve Milton ACIS FSLCC
Town Clerk & Responsible Financial Officer

26 August, 2020

MAYOR MAKING 2020/21

- | | | |
|-------|--|--------|
| 81/20 | <u>To elect a Chair to preside over the election of Mayor</u> | 7.00pm |
| 82/20 | <u>To elect the Mayor of Wilton for the year 2020/2021.</u> | 7.00pm |
| | <ul style="list-style-type: none">(a) The Council has nominated Councillor Andy Kinsey as Mayor for the remainder of the year.(b) The Mayor will give an address and confirm Acceptance of Office.(c) The Mayor of Wilton will appoint his Consort or announce other arrangements. | |
| 83/20 | <u>To elect the Deputy Mayor of Wilton for the year 2020/2021.</u> | 7.05pm |
| | <ul style="list-style-type: none">(a) The Council has nominated Councillor Charlotte Blackman for Deputy Mayor.(b) The Deputy Mayor will give an address and confirm Acceptance of Office. | |

CLOSE OF MAYOR MAKING

Community engagement

15 minutes is set aside to allow local people to raise their issues and concerns. Questions and statements are restricted to 3 minutes. Questions not answered at the meeting will be answered in writing or may appear as an agenda item for the next appropriate committee meeting.

Wiltshire Councillor, Pauline Church

Councillor Church will provide an update on Wiltshire Council matters affecting the Town.

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|-------|---|--------|
| 84/20 | <u>Apologies</u> | 7.10pm |
| 85/20 | <u>Minutes</u>
To approve the minutes of the meeting held on 4th August, 2020 . | 7.11pm |
| 86/20 | <u>Declarations of Interest</u>

(a) To receive Declarations of Interest relating to any matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members.

(b) To consider any dispensation requests received by the Town Clerk. | 7.14pm |
| 87/20 | <u>Community Engagement</u>
To respond to questions and statements from the public and councillors. Any urgent matters raised will be referred to the appropriate committee unless an answer can be provided – no decisions may be taken on such matters unless due notice has been provided. | 7.15pm |
| 88/20 | <u>Resignation of Councillor Ivan Seviour</u>
The Council is asked to note the resignation of Councillor Ivan Seviour. Ivan served on Wilton Town Council for 18 years and completed four terms as Mayor with his wife Jane as consort. The vacancy will be notified to the County Returning Officer in due course. | 7.25pm |
| 89/20 | <u>Resignation of Councillor Batchelder</u>
The Council is asked to note the resignation of Councillor Trevor Batchelder. Trevor served on Wilton Town Council for 18 years and completed three terms as Mayor with his wife Sheila as consort. The vacancy will be notified to the County Returning Officer in due course. | 7.30pm |
| 90/20 | <u>Resignation of Clerk</u>
To note that the Town Clerk, Steve Milton ACIS FSLCC, has tendered his resignation. Steve's contract will end on 26 th September but with time off in lieu and leave accrued his final working day will be 11 th September. | 7.35pm |
| 91/20 | <u>Annual Town Meeting</u>
To note that the requirement to hold an annual town meeting has been suspended by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020). The requirement will apply again in 2021. | 7.25pm |
| 92/20 | <u>General Power of Competence</u>
Part 1 of the Localism Act 2011, gives eligible councils, "the power to do anything that individuals generally may do." It is a 'power of 'first resort' for 'qualifying' councils, enabling them lawfully to undertake activities that may have previously required specific legal authority. This is known as the general power of competence. To be eligible, a council must: | 7.20pm |

- It must pass a resolution at a meeting of the council that the criteria has been met.
- Two thirds of the councillors must have been elected at the last ordinary election at the time of the resolution.
- Have a qualified clerk. The clerk must hold one of the prescribed qualifications – CILCA, a sector specific Certificate of Higher Education or the first level of a foundation degree in Community Governance.

The Council is now required to confirm its eligibility by formal resolution.

93/20

COVID-19 Wilton HELP Volunteers

The Council took the decision to scale back the Covid-19 Response on 17th July. Since that time, support has continued on a reactive basis only. The number of requests has dropped to under 10 per week. The Council has maintained its call centre subscription in case of a resurgence, but it is felt that this can now be dropped back to a minimal level. It is proposed to mothball the service completely from the end of September.

Members have previously agreed to thank the 58 volunteers who helped out during the pandemic with a celebratory event. Regretfully, until public gatherings are permitted this must be kept on hold.

93/20

Planning Applications

7.40pm

- (a) [20/05899/LBC](#): Conversion of Two Existing Outbuildings to Form Boiler/Plant Room - 32 King Street, for Salisbury Almshouse & Welfare Charities
- (b) [20/05986/FUL](#) & 20/06718/LBC: Single storey rear extension, internal first floor alterations to create new en-suite and associated works - Ditchampton House, 29 Shaftesbury Road
- (c) [20/05989/FUL](#): Erection of detached dwelling with garage parking - Land Adjacent Church Court, Crow Lane
- (d) [20/05242/FUL](#): Insertion of window at first floor level - 22 Bulbridge Barns, Bulbridge Farm, Burcombe.
- (e) [20/06543/TPO](#): Holm Oak tree - reduce crown by up to 2.5m from extremities - to manage tree size in proximity to property - 3 Kings Gate, Wilton
- (f) [20/06475/FUL](#): Proposed single-story rear extension to infill between existing extension and the property boundary - 87 North Street

94/20

Date of next meeting

7.55pm

To note that the next meeting will be held on Tuesday 6th October at 7.00pm – meeting format to be confirmed.

95/20

To close the meeting

7.55pm