

Wilton Town Team

THURSDAY 19TH SEPTEMBER @ 5.30PM

The Management Office, Wilton Shopping Village

In Attendance:

Mark Bastick (Assistant Town Clerk), Cllr Phil Matthews (WTC and Burnbake Trust), Claire Ellard (Wilton Shopping Village Manager), Neil Prigent (Community Land Trust), Rose Salmi (Seeds4Success), Sara Morley (Chair of the Wilton Neighbourhood Plan Group), Jo King (Alabare), Maria La Femina (Wilton Wildlife Group) & Karen Linaker (Community Engagement Manager at Wiltshire Council).

Apologies recieved: Cllr Pauline Church, Andy Rhind-Tutt & Cllr Peter Edge

Cllr Matthews took the Chair but asked that a more permanent arrangement be made at the next meeting.

1. Town Team Partnership

The meeting considered the draft partnership agreement (attached). Everyone seemed in agreement that the draft was helpful, sensible and a good platform for the group going forward.

Neil Prigent asked about whether this is aimed at Wilton town or to within the broader district of the Town Council boundary

2. We LOVE Wilton

The Town Team considered developing a logo and brand to support community initiatives in the Town.

This was supported and it was suggested that once a logo (and website) has been developed then publicity and awareness could be generated by using the logo on window stickers & facebook etc. Organisations under the umbrella of the Town Team could also use it on their websites and publicity to try and promote 'WeLOVEWilton' to their networks. Wilton Town Clerk, Steve Milton, has already contacted 4 designers and will seek the Council's approval for funding.

3. Wilton Neighbourhood Plan:

Sara Morley, Chair of the WNP Group updated partners on the progress of the Neighbourhood Plan and the forthcoming consultation.

Sara talked about the importance of Neighbourhood Plans and how they help engage the community, providing a platform for the community to have it's say on how land within Wilton area is used in the future. Having a neighbourhood plan in place also allows the community to benefit as contributions for community projects from new developments increases from 15% to 25%.

Sara mentioned that the NPG is working with a consultancy called Lemon Gazelle and recently the NPG attended a workshop about Neighbourhood Plans run by Lemon Gazelle, which was very positive and encouraging for those involved. The NPG will be putting out a survey to the community, hopefully before Christmas, to get feedback and views around land use in the Wilton area and raise awareness and support for the Neighbourhood Plan.

4. Christmas in Wilton

Mark Bastick (Assistant to the Town Clerk) gave an update on preparations for the Christmas celebrations. The Christmas Lighting working group met last week and arrangements for this year's event are underway. This year the event will be held on Friday the 6th December - a change from the traditional 1st Monday of the month to try and encourage more families to attend. The lighting of the tree will be at 6:30 as usual and Mark Wood has already organised the sound system and is currently working with the Wilton and Barford CoE School to arrange the Nativity. The Risk Assessment has been completed and application for the Road Closure submitted to Wiltshire Council.

In order to help raise funds for the Mayors Appeal this year there will be a gazebo in the Market Square where illuminous toys will be on sale. These will be set at more affordable prices and proceeds will go towards the Appeal. Cllr Edge has confirmed that the Royal British Legion Band will be playing at the event.

The group will meet next on the 9th October.

5. Partner Updates

- Cllr Matthews reported that this year the Burnbake Trust celebrated their 50th year this year and there will be fundraising activities organised.
- Neil Prigent talked about the benefit of the Community Land Trust and encouraged any local schemes which need funding to contact them as they can offer help, he gave the examples of the Book Bunker and Mens Shed.
- Maria and Rose mentioned how the Wilton Wildlife Group are already working with Seeds4Success to help restore areas of the Chalk Downs by Groveley Woods.
- South West Wiltshire Community Engagement Manager, Karen Linaker, mentioned that Wiltshire Council has grants available for both young peoples projects (upto £18k) and capital projects (upto £22k) and that one of WC focuses in communities is social isolation of the elderly. More information about applying for grants is available at; <https://ocm.wiltshire.gov.uk/southernwiltshire/grants/>.
- Jonathan talked about the need for a chef to cook the christmas day lunch this year. Each year a christmas meal is provided on Christmas day at the Baptist Church for those who may be isolated and would probably end up spending Christmas Day on their own. If anyone knows a chef who may be willing to volunteer their time please do get in contact with Jonathan.

6. Date of next meeting

It was agreed that the Town Team should meet again before the Christmas celebrations but thereafter on a quarterly basis. The next meeting will take place on **Thursday 14th November at the Baptist Church.**

Wilton Town Team: DRAFT Partnership Agreement

OUR PURPOSE

- We will bring together individuals, groups and organisations to coordinate activities, develop new ideas, share resources and tackle local priorities.
- We will improve the social, commercial, cultural and environmental sustainability of Wilton
- We will promote and market all that Wilton has to offer
- We will engage and involve partners, local people and volunteers in all that we do

HOW WE WORK TOGETHER

- We will work together in partnership to achieve our shared objectives
- We will all play a part – taking a lead on the things that matter most to us and supporting others to achieve their own priorities
- We will all work to our own organisation's rules
- Funding for projects and activities will be held by the lead partner in accordance with its own accountancy rules
- We will share information and resources
- We will coordinate our activities to avoid events that clash
- We will make sure our activities are informal, positive, fun and engaging

HOW WE WILL FUND OUR WORK

- Wilton Town Council will provide an annual budget to cover running costs
- We will maximise the community benefit from the money we spend already
- External grants will be sought for specific projects
- We will seek sponsorship and undertake fundraising for key activities

HOUSEKEEPING

- Meetings will be held at host venues on a rotating basis
- There will be no permanent Chair, the host organisation will chair the meeting at their venue
- Wilton Town Council will provide admin support for agendas and minutes
- A Town Team website will be established, with a Twitter account and Facebook page to maintain effective communications.
- The Town Team will work under the  brand.