

WILTON TOWN COUNCIL

Ancient Capital of Wessex

Mrs A. C. Purves FSLCC
Town Clerk
Tel: 01722 742093
Mayor: Cllr Peter Edge
Deputy Mayor: Cllr Ivan Seviour



Council Offices
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28th February 2018

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

To: All Members of Wilton Town Council

You are summoned to attend an ordinary meeting of the **WILTON TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, KINGSBURY SQUARE, WILTON** on: **TUESDAY 6th MARCH 2018 pm** for the purpose of transacting the following business.

Yours faithfully,

Catherine Purves

Mrs AC Purves FSLCC
Town Clerk

Prior to the start of the meeting, there will be a public session to enable members of the public to ask questions of, and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next appropriate committee meeting. Members of the public should to restrict their comments and/or questions to three minutes, and should be aware that the meeting may be recorded.

- **Wiltshire Councillor Pauline Church will give her report**

AGENDA

- 35.18 To receive apologies**
- 36.18 Minutes** - To approve as a correct record the minutes of the Full Council meeting held on 6th February 2018 - see enclosed
- 37.18 Declarations of Interest**
 - a) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers, and in accordance with the provisions of the Localism Act 2011 in respect of members.
 - b) To consider any **Dispensation Requests** received by the Town Clerk and not previously considered.
- 38.18** To consider any candidates present for co-option to fill the casual vacancy created by Cllr Becky Perry's resignation
- 39.18 Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100
- 40.18 To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, for referral to the appropriate committee.**
- 41.18 To receive reports from:** (for noting or information only, or for referral onto the

appropriate committee)

- a. **The Town Council's representative to the Wiltshire Association of Local Councils and Community First** – Cllr Ivan Seviour will give a verbal report
 - b. **The Town Council's representative to the South West Wiltshire Area Board** – The Mayor, Cllr Peter Edge will give a short verbal report.
 - c. **The Town Council's representative to the Wilton Community Centre** – Cllr Charlotte Blackman will give a short verbal report.
 - d. **The Town Council's representative to the Wilton & District Chamber of Commerce** – Cllr Matthews will give a short verbal report in her stead.
 - e. **To receive and note an update about the Wilton Parkway Station project** - Cllr Peter Edge will give a short verbal report.
 - f. **To receive and note an update from the Flood Warden for Water Ditchampton** - late circulation
 - g. **To receive and note an update about the Our Wilton project** - late circulation
- 42.18 To resolve to receive and ratify the minutes of:**
- a. The Amenities & Planning Committee meeting held on Tuesday 20th February 2018 - see enclosed
 - b. The Staffing Committee meeting held on Wednesday 21st February - see enclosed.
 - c. The Finance & General Purposes Committee held on Tuesday 27th February 2018 - see enclosed
- 43.18 To resolve to receive the minutes of:** The Town Team Working Group meeting - No meeting held in February
- 44.18 Finance**
- a. **To resolve to confirm and authorise a schedule of accounts in the sum of £8100.09** - see enclosed schedule
- 45.18 To appoint a replacement member to the Staffing Committee as a result of Cllr Van Leest's resignation**
- 46.18 To receive nominations only for Mayor Elect for 2018/2019**
- 47.18 To receive nominations only for Deputy Mayor Elect for 2018/2019**
- 48.18 To consider a response to a Planning Application received from Wiltshire Council:**
18/01389/LBC - removal of external signage and an external ATM, and the reinstatement of a window at Lloyds Bank, 1 Silver St, Wilton
- <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,884966>
- 49.18 To adopt a Time Off In Lieu policy, as recommended by the Staffing Committee** - see enclosed
- 50.18 To adopt a Lone Workers Policy, as recommended by the Staffing Committee** - see enclosed
- 51.18 To review the role of the Town Team** - see enclosed

52.18 Chairman's Report

53.18 Town Clerk's Report

54.18 To confirm the date of the Annual Town Meeting as Tuesday 3rd April 2017 at 7.00pm in the Council Chamber

55.18 To confirm the date of the next meeting of the Full Council as Tuesday 3rd April 2018 at 7.30 pm in the Council Chamber

56.18 To close the meeting.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights. Anyone who may have difficulty with access to the meeting because of disability is asked to advise the Clerk (01722 742093 or wiltontc@waitrose.com) at least 24 hours before the meeting so that every effort may be made to provide access.